

CHAPTER 4
BOARDS AND COMMISSIONS

<u>Ordinance</u>		<u>Date Passed</u>
73-010	Economical Development Commission	02.14.73
73-081	Repeal Article 3 - Playground and Recreation Board	11.28.73
74-033	Renumbering of Chapter 4	02.19.74
74-070	Boards and Commissions	07.09.74
74-081	Article 8 - Economic Development Commission	08.13.74
74-114	Compensation to Commissions	10.15.74
74-124	Article 11 - Youth Development Commission	11.19.74
75-082	New Article 13 - Personnel Board	11.04.75
76-004	Deleting Article 9 - Community Advisory Committee	01.06.76
76-012	Creating Joint Building and Fire Prevention Board of Appeals	02.10.76
76-023	Personnel Appeals	03.02.76
76-038	New Article for Joint Board of Building Code and Fire Prevention Appeals	04.13.76
76-051	Providing Compensation for members of the Joint Board of Building Code and Fire Prevention Appeals and Personnel Board	05.11.76
76-084	Zoning Board of Appeals	08.03.76
76-115	Section 4-1303(A) Deleted	10.26.76
77-040	Deleting Last Sentence of Section 4-202, Requiring 1 Year Residency for Appointment to Plan Commission	05.17.77
77-071	Repealing Article 11 - Adding New Article 15, 16, 17, 18, & 19 Bolingbrook Counseling Commissions	10.18.77
78-018	Deleting Article 13 - Personnel Board	07.25.78
81-034	Amending Article 8 - Economic Development Commission by Repealing and Enacting in Lieu of a New Section 4-802 - Membership	9.22.81
81-049	Amending Chapter 4 in its Entirety	12.15.81
83-020	Amending by Deleting Article 3 in its Entirety (Abolition of the Economic Development Commission)	04.26.83
84-018	Amending Chapter 4 by Repealing Articles 6 and 7 and Adding a New Article 6 - Commission on Neighborhoods	05.08.84

CHAPTER 4
BOARDS AND COMMISSIONS

<u>Ordinance</u>		<u>Date Passed</u>
84-019	Amending Article 1 - Beautification Commission Regarding Number of Members	05.08.84
85-001	Repealing Article 2 and Amending Article 11 - Vest Jurisdiction Over Building Code and Fire Prevention Appeals in the Zoning Board of Appeals	01.08.85
85-031	Amending Article 6 - Boards & Commissions Commission on Neighborhoods Abolished	06.11.85
86-027	Amending Articles 1 and 10 - Boards & Commissions - Abolished Beautification and Public Relations Commissions - Established Special Events Commission	05.27.86
87-020	Deleting Article 10 in its Entirety Abolishing Special Events Commission	04.28.87
87-021	Amending Chapter 4 by Adding Article 1 - Beautification Commission	04.28.87
87-022	Amending Chapter 4 by adding Article 2 - Civic and Cultural Affairs Commission	04.28.87
87-023	Amending Article 5 - Board of Fire and Police Commissioners	04.28.87
87-029	Amending Article 5 - Board of Fire and Police Commissioners	05.12.87
87-048	Amending Article 8 - Plan Commission Chairman	06.23.87
87-072	Amending Article 8 - Plan Commission Members	09.22.87
89-014	Amending Salaries of Commissioners	01.24.89
89-043	Adding Article 12 - Emergency Telephone System Board	04.25.89
90-136	Amending Article 12 - Emergency Telephone System Board	11.13.90
91-012	Zoning Board of Appeals Chairman	02.26.91
91-030	Compensation	04.23.91
91-033	Amending Article 12, Approval of Agreements	04.23.91
91-125	Number of Beautification Commissioners	09.24.91
92-034	Residency Requirements, Appointment, Term and Removal of Members	04.14.92
92-114	Appointment of Board of Fire and Police Commissioners	10.27.92
93-071	Number of Members of Beautification Commission	06.08.93
93-083	Establish Historic Preservation Commission	07.27.93
93-084	Establish Neighborhood Preservation Commission	07.27.93

CHAPTER 4
BOARDS AND COMMISSIONS

<u>Ordinance</u>		<u>Date Passed</u>
93-085	Establish Parade Commission	07.27.93
94-053	Amending Compensation for Board and Commission Members	05.10.94
95-067	Amending Number of Parade Commissioners	04.25.95
95-166	Neighborhood Preservation Commission Compensation	10.24.95
97-033	Beautification and Historic Preservation Number of Members	05.13.97
97-078	Creating Information Technology Commission	08.21.97
98-077	Re. Compensation of Board of Fire and Police Commissioners	07.14.98
98-128	Amending Number of Members of Information Technology Commission	10.13.98
01-175	Amending to Establish an Arts Commission	10.23.01
04-024	Establish a New Cemetery Commission	03.09.04
04-041	Increasing Number of Parade Commissioners	03.23.04
04-143	Amending re Commissions	11.23.04

CHAPTER 4 -- BOARDS AND COMMISSIONS

		<u>Page</u>
<u>ARTICLE 1</u>	<u>BEAUTIFICATION COMMISSION</u>	
Sec. 4-101	COMMISSION CREATED	4-1
4-102	APPOINTMENT, TERM AND REMOVAL OF MEMBERS	4-1
4-103	OFFICERS - BY-LAWS - MEETINGS	4-1
4-104	PURPOSE, POWERS AND DUTIES	4-1
4-105	COMPENSATION	4-1
<u>ARTICLE 2</u>	<u>CIVIC AND CULTURAL AFFAIRS COMMISSION</u>	
Sec. 4-201	COMMISSION CREATED	4-2
4-202	APPOINTMENT, TERM AND REMOVAL OF MEMBERS	4-2
4-203	OFFICERS - BY-LAWS - MEETINGS	4-2
4-204	PURPOSE, POWERS AND DUTIES	4-2
4-205	COMPENSATION	4-2
<u>ARTICLE 3</u>	<u>HISTORIC PRESERVATION COMMISSION</u>	
Sec. 4-301	COMMISSION CREATED	4-3
4-302	APPOINTMENT, TERM AND REMOVAL OF MEMBERS	4-3
4-303	OFFICERS - BY-LAWS - MEETINGS	4-3
4-304	PURPOSE, POWERS AND DUTIES	4-3
4-305	COMPENSATION	4-3
<u>ARTICLE 4</u>	<u>BOARD OF TRUSTEES OF THE FIREMEN'S PENSION FUND</u>	
Sec. 4-401	BOARD OF TRUSTEES OF THE FIREMEN'S PENSION FUND	4-4
<u>ARTICLE 5</u>	<u>BOARD OF FIRE AND POLICE COMMISSIONERS</u>	
Sec. 4-501	BOARD CONTINUED	4-5
4-502	APPOINTMENT, QUALIFICATIONS TERM AND REMOVAL OF MEMBERS	4-5
4-503	OFFICERS - BY-LAWS - MEETINGS	4-5
4-504	PURPOSE, POWERS AND DUTIES	4-5
4-505	COMPENSATION	4-5
<u>ARTICLE 6</u>	<u>NEIGHBORHOOD PRESERVATION COMMISSION</u>	
Sec. 4-601	COMMISSION CREATED	4-7
4-602	APPOINTMENT, TERM AND REMOVAL OF MEMBERS	4-7
4-603	OFFICERS - BY-LAWS - MEETINGS	4-7
4-604	PURPOSE, POWERS AND DUTIES	4-7
4-605	COMPENSATION	4-7
<u>ARTICLE 7</u>	<u>PARADE COMMISSION</u>	
Sec. 4-701	COMMISSION CREATED	4-8
4-702	APPOINTMENT, TERM AND REMOVAL OF MEMBERS	4-8
4-703	OFFICERS - BY-LAWS - MEETINGS	4-8
4-704	PURPOSE, POWERS AND DUTIES	4-8
4-705	COMPENSATION	4-8
<u>ARTICLE 8</u>	<u>PLAN COMMISSION</u>	
Sec. 4-801	COMMISSION CONTINUED	4-9
4-802	APPOINTMENT, TERM AND REMOVAL OF MEMBERS	4-9
4-803	OFFICERS - BY-LAWS - MEETINGS	4-9
4-804	PURPOSE, POWER AND DUTIES	4-9
4-805	COMPENSATION	4-10

CHAPTER 4 -- BOARDS AND COMMISSIONS

		<u>Page</u>
4-806	RECORD OF PROCEEDINGS	4-10
4-807	ANNUAL REPORT	4-10
<u>ARTICLE 9</u>	<u>BOARD OF TRUSTEES OF THE POLICEMEN'S PENSION FUND</u>	
Sec. 4-901	BOARD CONTINUED	4-11
<u>ARTICLE 10</u>	<u>INFORMATION TECHNOLOGY COMMISSION</u>	
Sec. 4-1001	COMMISSION CREATED	4-12
4-1002	APPOINTMENT, TERM AND REMOVAL OF MEMBERS	4-12
4-1003	OFFICERS – BY-LAWS – MEETINGS	4-12
4-1004	PURPOSE, POWERS AND DUTIES	4-12
4-1005	COMPENSATION	4-12
<u>ARTICLE 11</u>	<u>ZONING BOARD OF APPEALS</u>	
Sec. 4-1101	BOARD CONTINUED	4-13
4-1102	APPOINTMENT, TERM AND REMOVAL OF MEMBERS	4-13
4-1103	OFFICERS - BY-LAWS - MEETINGS	4-13
4-1104	PURPOSE, POWERS AND DUTIES	4-13
4-1105	COMPENSATION	4-14
4-1106	RECORD OF PROCEEDINGS	4-14
<u>ARTICLE 12</u>	<u>EMERGENCY TELEPHONE SYSTEM BOARD</u>	
Sec. 4-1201	BOARD CREATED	4-15
4-1202	APPOINTMENT, TERM AND REMOVAL OF MEMBERS	4-15
4-1203	OFFICERS - BY-LAWS - MEETINGS	4-15
4-1204	PURPOSE, POWERS AND DUTIES	4-15
4-1205	APPROVAL OF AGREEMENTS	4-16
4-1206	COMPENSATION	4-16
4-1207	RECORD OF PROCEEDINGS	4-16
4-1208	EMERGENCY TELEPHONE SYSTEM AUTHORITY	4-16
<u>ARTICLE 13</u>	<u>ARTS COMMISSION</u>	
Sec. 4-1301	COMMISSION CREATED	4-17
4-1302	APPOINTMENT, TERM AND REMOVAL OF MEMBERS	4-17
4-1303	COMMITTEES OF THE COMMISSION	4-17
4-1304	OFFICERS – BY-LAWS - MEETINGS	4-17
4-1305	PURPOSE, POWERS AND DUTIES	4-18
4-1306	COMPENSATION	4-18
<u>ARTICLE 14</u>	<u>CEMETERY COMMISSION</u>	
Sec. 4-1401	COMMISSION CREATED	4-19
4-1402	APPOINTMENT, TERM AND REMOVAL OF MEMBERS	4-19
4-1403	OFFICERS – BY-LAWS - MEETINGS	4-19
4-1404	PURPOSE, POWERS AND DUTIES	4-19
4-1405	COMPENSATION	4-19

ARTICLE 1 -- BEAUTIFICATION COMMISSION

Section 4-101. COMMISSION CREATED. There is hereby created a Beautification Commission of the Village of Bolingbrook.

Section 4-102. APPOINTMENT, TERM AND REMOVAL OF MEMBERS. The Beautification Commission shall consist of Twenty (20) members who shall be residents of the Village and who shall be appointed to overlapping terms by the Village President with the advice and consent of the Board of Trustees. The term of each member of the Commission shall be two (2) years, commencing on May 1st and terminating on April 30th, provided, however, each Commissioner shall serve until a successor is duly appointed and qualified. Any member of the Commission may be removed by the Mayor with the advice and consent of the Board of Trustees. Any member shall automatically be disqualified and removed for having three (3) unexcused absences from any four (4) consecutive Commission meetings. (Ordinance No. 97-033, 05.13.97)

Section 4-103. OFFICERS - BY-LAWS - MEETINGS.

(A) Officers of the Commission - The Chairman and Vice-Chairman of the Commission shall be appointed by the Mayor with the advice and consent of the Board of Trustees and shall serve for a term of one (1) year or until a successor is duly appointed and qualified. The Commission may determine such other offices and elect such other officers as may be necessary to fulfill its duties and responsibilities. (Ordinance 04-143, 11.23.04)

(B) By-Laws - The Commission shall adopt such rules governing its procedures and regulating its business as it shall from time to time deem appropriate.

(C) Meetings - The Commission shall meet from time to time on the call of the Chairman; provided, however, that the Commission shall maintain at least one (1) regular monthly meeting date.

Section 4-104. PURPOSE, POWERS AND DUTIES. The Commission shall assist the President and Board of Trustees in developing and implementing projects that will enhance the visual aesthetics of the Village of Bolingbrook. The Commission shall develop and recommend to the President and Board of Trustees landscaping, tree planting, flower planting, and other related projects and programs which will have as their purpose the beautification of the Village.

Section 4-105. COMPENSATION. The Chairman shall serve with a compensation of Fifty Dollars (\$50.00) per meeting, the Vice Chairman shall serve with a compensation of Forty Dollars (\$40.00) per meeting, and all other members of the Beautification Commission shall serve with a compensation of Thirty Dollars(\$30.00) per meeting, with a maximum of four (4) paid meetings per month, for their services as members of the Commission. (Ordinance 04-143, 11.23.04)

ARTICLE 2 -- CIVIC AND CULTURAL AFFAIRS COMMISSION

Section 4-201. COMMISSION CREATED. There is hereby created a Civic and Cultural Affairs Commission of the Village of Bolingbrook.

Section 4-202. APPOINTMENT, TERM AND REMOVAL OF MEMBERS. The Civic and Cultural Affairs Commission shall consist of twenty (20) members who shall be residents of the Village and who shall be appointed to overlapping terms by the Village President with the advice and consent of the Board of Trustees. The term of each member of the Commission shall be two (2) years, commencing on May 1st and terminating on April 30th, provided, however, each Commissioner shall serve until a successor is duly appointed and qualified. Any member of the Commission may be removed by the Village President with the advice and consent of the Board of Trustees. Any member shall automatically be disqualified and removed for having three (3) unexcused absences from any four (4) consecutive Commission meetings. (Ordinance No. 92-034, 04.14.92)

Section 4-203. OFFICERS - BY-LAWS - MEETINGS.

(A) Officers of the Commission - The Chairman and Vice Chairman of the Commission shall be appointed by the Mayor with the advice and consent of the Board of Trustees and shall serve for a term of one (1) year or until a successor is duly appointed and qualified. The Commission may determine such other offices and elect such other officers as may be necessary to fulfill its duties and responsibilities. (Ordinance 04-143, 11.23.04)

(B) By-Laws - The Commission shall adopt such rules governing its procedures and regulating its business as it shall from time to time deem appropriate.

(C) Meetings - The Commission shall meet from time to time on the call of the Chairman; provided, however, that the Commission shall maintain at least one (1) regular monthly meeting date.

Section 4-204. PURPOSE, POWERS AND DUTIES. The Commission shall work with the President to promote good will and community spirit among the residents of the Village and to enhance the reputation and image of the Village within the larger Chicagoland region by preparing and disseminating meaningful public information to keep residents of the Village and others informed and by developing, recommending and implementing projects and activities for the enhancement of the Village.

Section 4-205. COMPENSATION. The Chairman shall serve with a compensation of Fifty Dollars (\$50.00) per meeting, the Vice Chairman shall serve with a compensation of Forty Dollars (\$40.00) per meeting, and all other members of the Civic and Cultural Affairs Commission shall serve with a compensation of Thirty Dollars (\$30.00) per meeting, with a maximum of four (4) paid meetings per month, for their services as members of the Commission. (Ordinance 04-143, 11.23.04)

ARTICLE 3 -- HISTORIC PRESERVATION COMMISSION (Ordinance No. 93-083, 07.27.93)

Section 4-301. COMMISSION CREATED. There is hereby created a Historic Preservation Commission of the Village of Bolingbrook.

Section 4-302. APPOINTMENT, TERM AND REMOVAL OF MEMBERS. The Historic Preservation Commission shall consist of Twenty (20) members who shall be appointed to overlapping terms by the Mayor with the advice and consent of the Board of Trustees. The term of each member of the Commission shall be two (2) years, commencing on May 1st and terminating on April 30, provided, however, each Commissioner shall serve until a successor is duly appointed and qualified. Any member of the Commission may be removed by the Mayor with the advice and consent of the Board of Trustees. Any member shall automatically be disqualified and removed for having three (3) unexcused absences from any four (4) consecutive Commission meetings. (Ordinance No. 97-033, 05.13.97)

Section 4-303. OFFICERS - BY-LAWS - MEETINGS.

(A) Officers of the Commission - The Chairman and Vice Chairman of the Commission shall be appointed by the Mayor with the advice and consent of the Board of Trustees and shall serve for a term of one (1) year or until a successor is duly appointed and qualified. The Commission may determine such other offices and elect such other officers as may be necessary to fulfill its duties and responsibilities. (Ordinance 04-143, 11.23.04)

(B) By-Laws - The Commission shall adopt such rules governing its procedures and regulating its business as it shall from time to time deem appropriate.

(C) Meetings - The Commission shall meet from time to time on the call of the Chairman; provided, however, that the Commission shall maintain at least one (1) regular monthly meeting date.

Section 4-304. PURPOSE, POWERS AND DUTIES. The Commission shall work with the Mayor and Board of Trustees to bring together those people interested in the history of the Village and shall promote awareness and appreciation for the Village's heritage among the residents. The Commission will gather historic items illustrative of people, events and activities and will preserve and record this history through whatever means are appropriate and feasible.

Section 4-305. COMPENSATION. The Chairman shall serve with a compensation of Fifty Dollars (\$50.00) per meeting, the Vice Chairman shall serve with a compensation of Forty Dollars (\$40.00) per meeting, and all other members of the Historic Preservation Commission shall serve with a compensation of Thirty Dollars (\$30.00) per meeting, with a maximum of four (4) paid meetings per month, for their services as members of the Commission. (Ordinance 04-143, 11.23.04)

ARTICLE 4 -- BOARD OF TRUSTEES OF THE FIREMEN'S PENSION FUND

Section 4-401. BOARD OF TRUSTEES OF THE FIREMEN'S PENSION FUND. Article 4 of an act entitled "The Pension Code of 1963," being "Firemen's Pension Fund -- Municipalities 500,000 and Under," Illinois Revised Statutes, Chapter 108-1/2, SS4-101 et seq., as approved on March 18, 1963, and as from time to time amended, establishing a Firemen's Pension Fund and providing for a Board of Trustees to administer such Fund, is hereby adopted by the Village of Bolingbrook and a Board of Trustees of the Firemen's Pension Fund, composed and having powers and duties as therein defined, is hereby created.

ARTICLE 5 -- BOARD OF FIRE AND POLICE COMMISSIONERS

Section 4-501. BOARD CONTINUED. The Board of Fire and Police Commissioners, heretofore created by Ordinance of the Village of Bolingbrook, is hereby continued in full force and effect.

Section 4-502. APPOINTMENT, QUALIFICATIONS, TERM AND REMOVAL OF MEMBERS.

(A) Appointment; Term - The Board of Fire and Police Commissioners shall consist of seven (7) members who shall be appointed to overlapping terms by the Village President with the advice and consent of the Board of Trustees. The term of each Member of the Board shall be three (3) years, commencing on May 1st and terminating on April 30th, provided, however, each Member shall serve until a successor is duly appointed and qualified, and further provided that one of the two Members appointed to fill the terms created by amendment to this Section in November, 1992 shall serve until April 30, 1994, and the other Member so appointed shall serve until April 30, 1995. (Ordinance 92-114, 10.27.92)

(B) Qualifications - Members must be residents of the Village of Bolingbrook and will be considered officers of the Village. Members shall file an oath of office with the Village Clerk.

(C) Removal - Members shall not be subject to removal, except for cause, upon written charges, and after an opportunity to be heard within thirty (30) days in his or their own defense before a regular meeting of the Village President and Board of Trustees. A majority vote of the elected members of the Board shall be required to remove any such member from office.

Section 4-503. OFFICERS - BY-LAWS - MEETINGS.

(A) Officers of the Commission - The Chairman and Vice Chairman of the Commission shall be appointed by the Mayor with the advice and consent of the Board of Trustees and shall serve for a term of one (1) year or until a successor is duly appointed and qualified. (Ordinance 04-143, 11.23.04)

(B) By-Laws - The Board may adopt such by-laws as may be necessary to efficiently conduct the Board's business.

(C) Meetings - The Board shall meet as frequently as is required to handle the business coming before it, provided, however, that the Chairman may call a meeting at any time he determines the need exists. A majority of the Board constitutes a quorum for the conduct of all business. (Ordinance No. 87-23, 4.28.87)

(D) The Board shall annually, at its first regular meeting in May, elect a Vice Chairman and a Secretary. (Ordinance No. 87-29, 5.12.87)

Section 4-504. PURPOSE, POWERS AND DUTIES. The duties of the Board of Fire and Police Commissioners shall consist of all those in accordance with the Illinois Revised Statutes, Chapter 24, Article 10, Division 2.1, Sections 1 through 27, in regard to full time police and fire personnel, and as may be provided for from time to time by the President with the advice and consent of the Board of Trustees.

Section 4-505. COMPENSATION. The Chairman shall serve with a compensation of Fifty Dollars (\$50.00) per meeting, the Vice Chairman shall serve with a compensation of Forty Dollars

(\$40.00) per meeting, and all other members of the Board of Fire and Police Commissioners shall serve with a compensation of Thirty Dollars (\$30.00) per meeting for their services as members of the Board. (Ordinance 04-143, 11.23.04)

ARTICLE 6 -- NEIGHBORHOOD PRESERVATION COMMISSION (Ordinance No. 93-084, 07.27.93)

Section 4-601. COMMISSION CREATED. There is hereby created a Neighborhood Preservation Commission of the Village of Bolingbrook.

Section 4-602. APPOINTMENT, TERM AND REMOVAL OF MEMBERS. The Neighborhood Preservation Commission shall consist of fifteen (15) members who shall be residents of the Village and who shall be appointed to overlapping terms by the Mayor with the advice and consent of the Board of Trustees. The term of each member of the Commission shall be two (2) years, commencing on May 1st and terminating on April 30, provided, however, each Commissioner shall serve until a successor is duly appointed and qualified. Any member of the Commission may be removed by the Mayor with the advice and consent of the Board of Trustees. Any member shall automatically be disqualified and removed for having three (3) unexcused absences from any four (4) consecutive Commission meetings.

Section 4-603. OFFICERS - BY-LAWS - MEETINGS.

(A) Officers of the Commission - The Chairman and Vice Chairman of the Commission shall be appointed by the Mayor with the advice and consent of the Board of Trustees and shall serve for a term of one (1) year or until a successor is duly appointed and qualified. The Commission may determine such other offices and elect such other officers as may be necessary to fulfill its duties and responsibilities. (Ordinance 04-143, 11.23.04)

(B) By-Laws - The Commission shall adopt such rules governing its procedures and regulating its business as it shall from time to time deem appropriate.

(C) Meetings - The Commission shall meet from time to time on the call of the Chairman; provided, however, that the Commission shall maintain at least one (1) regular monthly meeting date.

Section 4-604. PURPOSE, POWERS AND DUTIES. The Commission shall develop and recommend to the Mayor and Board of Trustees strategies as to how to preserve and protect the heritage and integrity of the Village's existing neighborhoods.

Section 4-605. COMPENSATION. The Chairman shall serve with a compensation of Fifty Dollars (\$50.00) per meeting, the Vice Chairman shall serve with a compensation of Forty Dollars (\$40.00) per meeting, and all other members of the Neighborhood Preservation Commission shall serve with a compensation of Thirty Dollars (\$30.00) per meeting, with a maximum of four (4) paid meetings per month, for their services as members of the commission. (Ordinance 04-143, 11.23.04)

ARTICLE 7 -- PARADE COMMISSION (Ordinance 93-085, 07.27.93)

Section 4-701. COMMISSION CREATED. There is hereby created a Parade Commission of the Village of Bolingbrook.

Section 4-702. APPOINTMENT, TERM AND REMOVAL OF MEMBERS. The Parade Commission shall consist of sixteen (16) members who shall be residents of the Village and who shall be appointed to overlapping terms by the Mayor with the advice and consent of the Board of Trustees. The term of each member of the Commission shall be two (2) years, commencing on May 1st and terminating on April 30, provided, however, each Commissioner shall serve until a successor is duly appointed and qualified. Any member of the Commission may be removed by the Mayor with the advice and consent of the Board of Trustees. Any member shall automatically be disqualified and removed for having three (3) unexcused absences from any four (4) consecutive Commission meetings. (Ordinance 04-041, 03.23.04)

Section 4-703. OFFICERS - BY-LAWS - MEETINGS.

(A) Officers of the Commission - The Chairman and Vice Chairman of the Commission shall be appointed by the Mayor with the advice and consent of the Board of Trustees and shall serve for a term of one (1) year or until a successor is duly appointed and qualified. The Commission may determine such other offices and elect such other officers as may be necessary to fulfill its duties and responsibilities. (Ordinance 04-143, 11.23.04)

(B) By-Laws - The Commission shall adopt such rules governing its procedures and regulating its business as it shall from time to time deem appropriate.

(C) Meetings - The Commission shall meet from time to time on the call of the Chairman; provided, however, that the Commission shall maintain at least one (1) regular monthly meeting date.

Section 4-704. PURPOSE, POWERS AND DUTIES. The Commission shall assist the Mayor and Board of Trustees in developing and implementing an annual community parade celebrating the Village's anniversary. The Commission shall develop and recommend to the Mayor and Board of Trustees strategies as to how the parade can be run as effectively as possible.

Section 4-705. COMPENSATION. The Chairman shall serve with a compensation of Fifty Dollars (\$50.00) per meeting, the Vice Chairman shall serve with a compensation of Forty Dollars (\$40.00) per meeting, and all other members of the Parade Commission shall serve with a compensation of Thirty Dollars (\$30.00) per meeting, with a maximum of four (4) paid meetings per month, for their services as members of the Commission. (Ordinance 04-143, 11.23.04)

ARTICLE 8 -- PLAN COMMISSION

Section 4-801. COMMISSION CONTINUED. The Plan Commission, heretofore created by Ordinance of the Village of Bolingbrook, is hereby continued in full force and effect.

Section 4-802. APPOINTMENT, TERM AND REMOVAL OF MEMBERS. The Plan Commission (hereinafter sometimes referred to as "The Commission") shall consist of a total of nine (9) regular members, who shall be residents of the Village and who shall be appointed to overlapping terms by the Village President with the advice and consent of the Board of Trustees. The term of each member of the Commission shall be two (2) years, commencing on October 1st and terminating on September 30th, provided, however, each Commissioner shall serve until a successor is duly appointed and qualified. Appointments to fill a vacancy shall be for the remainder of the unexpired term. Any member of the Commission may be removed by the Village President with the advice and consent of the Board of Trustees. Any member shall automatically be disqualified and removed for having three (3) unexcused absences from any (4) consecutive Commission Meetings. (Ordinance No 92-034, 04.14.92)

Section 4-803. OFFICERS - BY-LAWS - MEETINGS.

(A) Officers of the Commission - The Chairman of the Commission shall be appointed by the Mayor with the advice and consent of the Board of Trustees and shall serve for a term of one (1) year or until a successor is duly appointed and qualified. (Ordinance 04-123, 11.23.04)

(B) The secretary of the Commission may be a nonmember of the Commission, and if so, shall have no vote.

(C) The Commission shall adopt such by-laws governing its procedures and regulating its business as it from time to time deems proper and necessary. The adoption and amendment of by-laws shall be by a majority vote of all the members of the Commission; provided, however, that every member of the Commission shall be furnished a copy of such proposed by-laws and amendments at least five (5) days before consideration for adoption.

(D) Meetings - The Commission shall meet at the call of the Chairman as required to expeditiously transact the business before it; provided, however, that the Commission shall maintain at least one (1) regular monthly meeting date.

Section 4-804. PURPOSE, POWER AND DUTIES. The Commission shall prepare and recommend for consideration and adoption by the Board of Trustees the following:

(A) A statement of goals and objectives to help guide growth and development in the municipality and its environs.

(B) A Comprehensive Plan for the present and future development and redevelopment of the municipality. Such plan may be adopted in whole or in separate geographical or functional parts, each of which, when adopted by the Board of Trustees, shall be the Official Comprehensive Plan or part thereof.

(C) Such amendment to the Comprehensive Plan as may be deemed necessary.

(D) An Official Map of the municipality, and such later revisions in said map as may be deemed necessary by the Board of Trustees or by the Commission.

In connection with the foregoing, the Commission shall:

(E) Suggest reasonable requirements in reference to streets, alleys and public grounds in unsubdivided lands within the corporate limits and in contiguous territory outside and distant not more than one and one half (1-1/2) miles from the corporate limits of the Village, insofar as the same are not included in any city, village or incorporated town.

(F) Prepare and recommend to the Board of Trustees from time to time plans and specific improvements in pursuance of such Official Comprehensive Plan.

(G) Give aid to other officers of the Village charged with the direction of improvements embraced within the Official Comprehensive Plan, to further the making of such improvements, and generally to promote realization of such plan.

(H) Call upon any officers of the municipality for aid and advice upon any matter properly within the scope of interest of the Commission; and give aid to the officers of the municipality and other governmental agencies charged with the direction of projects for improvements included in the Official Map, to further the making of such improvements and to generally promote the realization of the Official Comprehensive Plan. If the Commission deems it advisable to secure technical assistance or service, it may do so upon authority from, and within appropriations made by the Board of Trustees.

(I) Consult with Municipal and County Regional Planning Commissions, State Planning Agencies, and the Northeastern Illinois Metropolitan Area Planning Commission to the end that coordinated planning for the Village, County and Metropolitan Area will be encouraged.

(J) Exercise such other powers germane to the powers granted by State Statutes and this Article as may from time to time be conferred on the Commission by the Board of Trustees.

Section 4-805. COMPENSATION. The Chairman shall serve with a compensation of Fifty Dollars (\$50.00) per meeting, the Vice Chairman shall serve with a compensation of Forty Dollars (\$40.00) per meeting, and all other members of the Plan Commission shall serve with a compensation of Thirty Dollars (\$30.00) per meeting, with a maximum of four (4) paid meetings per month, for their services as members of the commission. (Ordinance 04-143, 11.23.04)

Section 4-806. RECORD OF PROCEEDINGS. The Commission shall keep a written record of its proceedings, which shall be open to public inspection during regular business hours.

Section 4-807. ANNUAL REPORT. The Commission shall submit an annual written report to the Board of Trustees not later than June 1st of each year.

ARTICLE 9 -- BOARD OF TRUSTEES OF THE POLICEMEN'S PENSION FUND

Section 4-901. BOARD CONTINUED. An act entitled "The Policemen's Pension Fund -- Municipalities 500,000 and Under" (Ill. Rev. Stat. ch. 108-1/2, SS3-101 to 3-149), as approved on March 18, 1963, and as from time to time amended, establishing a Policemen's Pension Fund and providing for a Board of Trustees to administer such Fund, has been adopted by the Village of Bolingbrook, and the Board of Trustees of the Policemen's Pension Fund, heretofore created by Ordinance of the Village of Bolingbrook and having powers and duties as defined by statute, is hereby continued in full force and effect.

ARTICLE 10 -- INFORMATION TECHNOLOGY COMMISSION (Ordinance 97-078, 08.27.97)

Section 4-1001. COMMISSION CREATED. There is hereby created an Information Technology Commission of the Village of Bolingbrook.

Section 4-1002. APPOINTMENT, TERM AND REMOVAL OF MEMBERS. The Information Technology Commission shall consist of twenty-five (25) members who shall be residents of the Village and who shall be appointed to overlapping terms by the Mayor with the advice and consent of the Board of Trustees. The term of each member of the Commission shall be two (2) years, commencing on May 1st and terminating on April 30, provided, however, each Commissioner shall serve until a successor is duly appointed and qualified. Any member of the Commission may be removed by the Mayor with the advice and consent of the Board of Trustees. Any member shall automatically be disqualified and removed for having three (3) unexcused absences from any four (4) consecutive Commission meetings. (Ordinance 98-128, 10.13.98)

Section 4-1003. OFFICERS – BY-LAWS – MEETINGS.

(A) Officers of the Commission – The Chairman and Vice Chairman of the Commission shall be appointed by the Mayor with the advice and consent of the Board of Trustees and shall serve for a term of one (1) year or until a successor is duly appointed and qualified. The Commission may determine such other offices and elect such other officers as may be necessary to fulfill its duties and responsibilities. (Ordinance 04-143, 11.23.04)

(B) By-Laws – The Commission shall adopt such rules governing its procedures and regulating its business as it shall from time to time deem appropriate.

(C) Meetings – The Commission shall meet from time to time on the call of the Chairman; provided, however, that the Commission shall maintain at least one (1) regular monthly meeting date.

Section 4-1004. PURPOSE, POWERS AND DUTIES. The Commission shall advise the Mayor and Board of Trustees on the effective use of technology to transmit to and receive from the residents, interested parties, departments and employees of the Village, pertinent and relevant information.

Section 4-1005. COMPENSATION. The Chairman shall serve with a compensation of Fifty Dollars (\$50.00) per meeting, the Vice Chairman shall serve with a compensation of Forty Dollars (\$40.00) per meeting, and all other members of the Information Technology Commission shall serve with a compensation of Thirty Dollars (\$30.00) per meeting, with a maximum of four (4) paid meetings per month, for their services as members of the Commission. (Ordinance 04-143, 11.23.04)

ARTICLE 11 -- ZONING BOARD OF APPEALS

Section 4-1101. BOARD CONTINUED. The Zoning Board of Appeals, heretofore created by Ordinance of the Village of Bolingbrook, is hereby continued in full force and effect.

Section 4-1102. APPOINTMENT, TERM AND REMOVAL OF MEMBERS, The Zoning Board of Appeals shall consist of a chairman and six (6) members who shall be residents of the Village and who shall be appointed to overlapping terms by the Village President with the advice and consent of the Board of Trustees. The term of each member of the Zoning Board of Appeals shall be five (5) years commencing on September 1st and terminating on August 31st provided, however, that each member shall serve until a successor is duly appointed and qualified. Appointments to fill a vacancy shall be for the remainder of the unexpired term. Any member of the Zoning Board of Appeals may be removed by the Village President with the advice and consent of the Board of Trustees, after public hearing, for just cause or for having three (3) unexcused absences from any four (4) consecutive Zoning Board of Appeals Meetings. (Ordinance No. 92-034, 04.14.92)

Section 4-103. OFFICERS - BY-LAWS - MEETINGS.

(A) Chairman of Board - The Chairman shall be appointed by the Village President with the advice and consent of the Board of Trustees, and shall serve for a one year term commencing on September 1st and ending on August 31, or until a successor is duly appointed and qualified. (Ordinance No. 91-012, 02.26.91)

(B) Meetings - All meetings of the Board shall be held at the call of the chairman and at such times as the Board may determine are necessary.

(C) Secretary of Board - The Secretary of the Board may be a nonmember of the Board, and, if so, shall have no vote.

(D) By-Laws - The Board shall adopt and publish its own rules of procedure not in conflict with this Ordinance or with the Illinois Statutes. The Board may select or appoint such officers or committees as it deems necessary. A copy of the rules of procedure shall at all times be on file in the Office of the Village Clerk.

Section 4-1104. PURPOSE, POWERS AND DUTIES. The Board is hereby vested with the following jurisdiction and authority and it shall be its duty:

(A) To hear and decide, or make recommendations, with respect to all matters that may come before it pursuant to Section 11-401 of the Zoning Ordinance of the Village of Bolingbrook.

(B) To hear and decide appeals from a decision of the Building Commissioner and/or his designees and/or the Director of the Fire Prevention Bureau and their interpretation of or refusal to grant a modification to the provisions of the BOCA Basic Building Code, as adopted and modified by Article 3 of Chapter 25 of this Municipal Code or any subsequent Building or Fire Prevention Code duly adopted by the Village Board of Trustees, covering the manner of construction or materials to be used in the erection, alteration or repair of a building or structure to the Zoning Board of Appeals.

With respect to appeals under this subparagraph, the Board's decision must contain the following findings of fact:

(1) Whether the true intent of the BOCA Code or such other Code as may be the subject of appeal and rules legally adopted thereunder have been correctly interpreted by the enforcement official.

(2) Whether the provisions of the BOCA Code do or do not fully apply.

(3) Whether an equally good or better form of construction can be used to meet the performance standards required by the Code.

In all other respects, the Board's regular operating procedures shall be followed.

(C) To hear and decide all other matters upon which it is authorized or required to pass under this Ordinance or the applicable Illinois statutes. (Ordinance No. 85-001, 01.08.85)

Section 4-1105. COMPENSATION. The Chairman shall serve with a compensation of Fifty Dollars (\$50.00) per meeting, and all members of the Zoning Board of Appeals shall serve with a compensation of Thirty Dollars (\$30.00) per meeting, with a maximum of one (1) paid meeting per month on as needed basis, for their services as members of the board. (Ordinance No. 94-053, 05.10.94)

Section 4-1106. RECORD OF PROCEEDINGS. The Board shall keep a written record of its proceedings, which shall be open to public inspection in the Office of the Village Clerk.

ARTICLE 12 -- EMERGENCY TELEPHONE SYSTEM BOARD

(Entire Article 12 Adopted by Ordinance 89-043, 04.25.89)

Section 4-1201. BOARD CREATED. The Emergency Telephone System Board of the Village of Bolingbrook is hereby created.

Section 4-1202. APPOINTMENT, TERM AND REMOVAL OF MEMBERS. The Emergency Telephone System Board shall consist of seven (7) members who shall be appointed by the President with the advice and consent of the Board of Trustees. The term of office as a member of the Emergency Telephone System Board shall be two (2) years. Any member of the Board may be removed by the President with the consent of the Board of Trustees. Members shall be appointed on the basis of their ability and experience. One of them may be a public member, who is a resident of the local exchange service territory, included in the 9-1-1 coverage area, and the others shall be representative of the public safety agency 9-1-1 users. (Ordinance No. 90-136, 11.13.90).

Section 4-1203. OFFICERS - BY-LAWS - MEETINGS.

(A) Officers of the Board - The Chairman and Vice Chairman of the Board shall be appointed by the Mayor with the advice and consent of the Board of Trustees and shall serve for a term of one (1) year or until a successor is duly appointed and qualified.
(Ordinance 04-143, 11.23.04)

(B) Meetings - All meetings of the Board shall be held at the call of the chairman and at such times as the Board may determine are necessary.

(C) Secretary of the Board - The Secretary of the Board may be a non-member of the Board and, if so, shall have no vote.

(D) By-Laws - The Board shall adopt and publish its own rules of procedure not in conflict with this Ordinance or with the Illinois Statutes. The Board may select or appoint such officers or committees as it deems necessary. A copy of the rules of procedure shall at all times be on file in the Office of the Village Clerk.

Section 4-1204. PURPOSE, POWERS AND DUTIES. The Board is hereby vested with the following jurisdiction and authority and shall have the following duties:

(A) Planning a 9-1-1 system.

(B) Coordinating and supervising the implementation, upgrading or maintenance of the system, including the establishment of equipment specifications and coding systems.

(C) Receiving monies from the surcharge imposed under Chapter 8, Article 18 hereof, and from any other source, for deposit into the Emergency Telephone System Fund.

(D) Authorizing all disbursements from the fund after adhering to the purchasing policies of the Village. (Ordinance No. 90-136, 11.13.90)

(E) Hiring, on a temporary basis, any staff necessary for the implementation or upgrade of the system.

(F) Performing such other duties as may be provided by ordinance.

Section 4-1205. APPROVAL OF AGREEMENTS. The Chairman or, in his/her absence, the Vice Chairman, of the Board shall have the authority to enter into call handling and boundary agreements which are required for the 9-1-1 application process. (Ordinance No. 91-33, 04.23.91)

Section 4-1206. COMPENSATION. All members of the Board shall serve without compensation but shall be reimbursed for their actual and necessary expenses.

Section 4-1207. RECORD OF PROCEEDINGS. The Board shall keep a written record of its proceedings, which shall be open to public inspection in the Office of the Village Clerk.

Section 4-1208. EMERGENCY TELEPHONE SYSTEM AUTHORITY. The Emergency Telephone System Board may appoint an Emergency Telephone System Authority to make recommendations to the Emergency Telephone System Board with regard to the items set forth hereinabove at Section 4-1204. The by-laws of said Authority shall be subject to approval by the Emergency Telephone System Board.

ARTICLE 13 -- ARTS COMMISSION (Ordinance 01-175, 10.23.01)

Section 4-1301. COMMISSION CREATED. There is hereby created an Arts Commission of the Village of Bolingbrook.

Section 4-1302. APPOINTMENT, TERM AND REMOVAL OF MEMBERS. The Arts Commission shall consist of twenty (20) members who shall be residents of the Village or persons whose principal place of business is in the Village and who shall be appointed to overlapping terms by the Mayor with the advice and consent of the Board of Trustees. The term of each member of the Commission shall be three (3) years, commencing on May 1st and terminating on April 30, provided, however, each Commissioner shall serve until a successor is duly appointed and qualified. Any member of the Commission may be removed by the Mayor with the advice and consent of the Board of Trustees. Any member shall automatically be disqualified and removed for having three (3) unexcused absences from any four (4) consecutive Commission meetings.

The Commission members may be drawn from a cross section of the Bolingbrook community, including educators, the Village's executive branch, the business community, the Village's diverse citizenry, local and resident artists, finance/bank/investment specialists, attorneys, computer/technology specialists, representatives of the media and architects.

Section 4-1303. COMMITTEES OF THE COMMISSION. The Commission may establish Committees to further its purpose, powers and duties, as hereinafter set forth. Such Committees may include an Executive Committee, A Volunteer Citizens' Liaison Committee, and a Professional Affiliates Committee.

(A) Officers of the Commission - The Chairman and Vice Chairman of the Commission shall be appointed by the Mayor with the advice and consent of the Board of Trustees and shall serve for a term of one (1) year or until a successor is duly appointed and qualified. The Commission may determine such other offices and elect such other officers as may be necessary to fulfill its duties and responsibilities. (Ordinance 04-143, 11.23.04)

(B) The Volunteer Citizens' Liaisons Committee shall interface with citizens who by interest and/or aspiration will act as resources for market research, developing community interest and support for the arts, networking tools for productions, projects, proposals and public relations, and as a community resource for such things that are of necessity to the Commission for developing the arts.

(C) The Professional Affiliate Committee shall interface with groups of professional artists, expert arts representatives, and/or service providers who provide advice and services to the Commission for the development of professional affiliations, maintaining and elevating industry standards of expectations for excellence, and enhancement of quality at every level as defined by practice. These professional organizations and/or individuals may from time to time be contracted to serve the commission as necessitated by circumstances with regard to the areas of their expertise.

Section 4-1304. OFFICERS – BY-LAWS – MEETINGS.

(A) Chairman of the Commission – The Chairman of the Commission shall be appointed by the Mayor with the advice and consent of the Board of Trustees and shall serve for a term of one (1) year or until a successor is duly appointed and qualified. The Commission may determine such other offices and elect such other officers as may be necessary to fulfill its duties and responsibilities.

(B) By-Laws – The Commission shall adopt such rules governing its procedures and regulating its business as it shall from time to time deem appropriate.

(C) Meetings – The Commission shall meet from time to time on the call of the Chairman; provided, however, that the Commission shall maintain at least one (1) regular monthly meeting date.

Section 4-1305. PURPOSE, POWERS AND DUTIES. The Commission shall assist the Mayor and Board of Trustees in developing and implementing projects that will enhance the artistic and cultural aesthetics of the Village. The Commission shall develop and recommend to the Mayor and Board of Trustees projects and programs which will have as their purpose the cultural enhancement of the Village with respect to fine and performing arts. Such projects may include:

(A) Provision for and/or development of the arts in the Village by enabling, supporting, sponsoring, producing, promoting, presenting and ensuring opportunities for artists and arts organizations to perform, showcase, display and present their works in public for the enjoyment, enhancement, entertainment and edification of the community.

(B) Enhancement of the economic base of the Village and promotion of career opportunities for individuals and groups within and/or derived from the arts.

(C) Application for and solicitation of non-municipal funding for the support and implementation of the Commission and its programs, projects and productions.

(D) Establishment of criteria for regranting and serving as a vehicle for such regranting funds in compliance with the Illinois Arts Council rules, and serving as jury for determining recipients of such regranting funds, scholarships and/or project proposals.

(E) Acting as resource information center for artists and arts organizations by providing technical assistance, consultation, training and other such related arts support.

(F) Developing relationships with governmental, educational, residential and business organizations, locally and globally, to promote the arts and enhance the community image of the Village.

(G) Engaging in activities and functions necessary to fulfill project objectives that comply with the overall purpose and function of the Commission.

The purpose and projects of the Commission shall be conducted within the Commission's budget, as may be authorized from time to time by the Mayor and Board of Trustees of the Village as part of the Village's budget and appropriate ordinances.

Section 4-1306. COMPENSATION. The Chairman shall serve with a compensation of Fifty Dollars (\$50.00) per meeting, the Vice Chairman shall serve with a compensation of Forty Dollars (\$40.00) per meeting, and all other members of the Arts Commission shall serve with a compensation of Thirty Dollars (\$30.00) per meeting, with a maximum of four (4) paid meetings per month, for their services as members of the Commission.

(Ordinance 04-143, 11.23.04)

ARTICLE 14 -- CEMETERY COMMISSION (Ordinance 04-024, 03.09.04)

Section 4-1401. COMMISSION CREATED. There is hereby created a Cemetery Commission of the Village of Bolingbrook.

Section 4-1402. APPOINTMENT, TERM AND REMOVAL OF MEMBERS. The Cemetery Commission shall consist of seven (7) members who shall be residents of the Village and who shall be appointed to overlapping terms by the Mayor with the advice and consent of the Board of Trustees. The term of each member of the Commission shall be two (2) years, commencing on May 1st and terminating on April 30, provided, however, each Commissioner shall serve until a successor is duly appointed and qualified. Any member of the Commission may be removed by the Mayor with the advice and consent of the Board of Trustees. Any member shall automatically be disqualified and removed for having three (3) unexcused absences from any four (4) consecutive Commission meetings.

Section 4-1403. OFFICERS – BY-LAWS - MEETINGS.

(A) Officers of the Commission – The Chairman and Vice Chairman of the Commission shall be appointed by the Mayor with the advice and consent of the Board of trustees and shall serve for a term of one (1) year or until a successor is duly appointed an qualified. The Commission may determine such other offices and elect such other officers as may be necessary to fulfill its duties and responsibilities. (Ordinance 04-143, 11.23.04)

(B) By-laws – The Commission shall adopt such rules governing its procedures and regulating its business as it shall from time to time deem appropriate.

(C) Meetings – The Commission shall meet from time to time on the call of the Chairman; provided, however, that the Commission shall maintain at least one (1) regular monthly meeting date.

(D) Liaison – The Director of Public Works shall serve as the staff liaison to the Commission.

Section 4-1404. PURPOSE, POWERS AND DUTIES. The Commission shall assist the Mayor and Board of Trustees in the oversight, operation and maintenance of the Hillcrest Cemetery when the cemetery is donated to the Village. The Commission shall also oversee the expansion of the cemetery on the former public works yard, which is adjacent to Hillcrest Cemetery.

Section 4-1405. COMPENSATION. The Chairman shall serve with a compensation of Fifty Dollars (\$50.00) per meeting, the Vice Chairman shall serve with a compensation of Forty Dollars (\$40.00) per meeting, and all other members of the Cemetery Commission shall serve with a compensation of Thirty Dollars (\$30.00) per meeting, with a maximum of one (1) paid meeting per month, for their services as members of the Commission.

(Ordinance 04-143, 11.23.04)