



## TREASURER'S REPORT:

Treasurer/Secretary Klavohn discussed the following with the Board:

- Received the check for the fund in the amount of \$101,320.12.
- Established checking account and deposited check successfully.
- Debit cards were ordered and received for Chairman Brophy, Vice-Chairman Magruder and Secretary/Treasurer Klavohn.
- Checks for the fund are on order.
- The fund has been approved to be a 501 (c) 3 status with the IRS.
- A request was submitted to be a Tax Exempt organization from the State of Illinois.
- The fund will complete the 990 Form in November that is required by law.

## OLD BUSINESS:

- Proposal for a Rules and Regulations change to allow education expenses and training expenses. This item pertains to travel reimbursement for members who travel for training purposes; also regarding language on setting an annual limit per person. Secretary/Treasurer Klavohn and Trustee Peloso are still reviewing this proposal. Item **TABLED** until next regular meeting.

## NEW BUSINESS:

Secretary/Treasurer Klavohn discussed purchases for the board:

- Checks have been ordered for the checking account. Once the checks are shipped, the cost of \$217.00 will be charged directly to the account. Expense as part of starting the checking account.
  - Chairman Brophy has been in contact with several “2%” boards and after discussions with their members, it was highly recommended to hire an accountant to make sure all the financials are in order. Chairman Brophy discussed the need to hire an accountant for the board. He will research different accounting firms to discuss at the next regular meeting.
  - Discussion ensued regarding purchasing accounting software, Quickbooks.
  - Discussed with Director Farrell about the needs of the board and if an external hard drive or laptop would be better. Director Farrell stated he did not see the need for the external hard drive, but if the board wanted to purchase a laptop, he could get it for a discounted price.
- On a motion made by Trustee Obidowicz and seconded by Vice-Chairman Magruder:

“Purchase a laptop for the board, *not to exceed* \$600.00.”

**MOTION CARRIED**

*Absent Trustees Peloso & Valach*

- On a motion made by Vice-Chairman Magruder and seconded by Secretary/Treasurer Klavohn:

“Purchase the Quickbooks program for the accounting software and create an email account for the board.”

**MOTION CARRIED**

*Absent Trustees Peloso & Valach*

- On a motion by Secretary/Treasurer Klavohn and seconded by Vice-Chairman Magruder:

“Reimburse Bolingbrook Firefighters Local 3005, \$275.00 to establish the 501 (c) 3.”

**MOTION CARRIED**

*Absent Trustees Peloso & Valach*

- ✓ *Local 3005 “borrowed” the money to the board to establish the needed accounts and documents to get the board started.*

- On a motion made by Trustee Obidowicz and seconded by Vice-Chairman Magruder:

“Pay Weible and Cahill \$481.00 for Surety Bond.”

**MOTION CARRIED**

*Absent Trustees Peloso & Valach*

- ✓ *Surety Bond is one of the requirements in the Rules and Regulations to have for the Treasurer of the Board.*
- ✓ *Bond is renewed annually.*
- ✓ *Will be paid once the checks are received.*

**REQUESTS FOR REVIEW/APPROVAL:**

- On a motion made by Trustee Obidowicz and seconded by Vice-Chairman Magruder:

“Approve the purchase of a Weider Pro 8500 Smith Cage Strength Trainer in the amount of \$719.55 submitted by Jeff LaJoie.”

**Roll Call Vote:**

Chairman Brophy	Yes
Vice-Chairman Magruder	No
Secretary/Treasurer Klavohn	Yes
PSD Teppel	Yes
Trustee Obidowicz	Yes
Trustee Peloso	Absent
Trustee Valach	Absent

- ✓ *Previous workout equipment for stations purchased by Foreign Fire Tax.*
- ✓ *Machine to be located in the Town Center workout room.*
- ✓ *Fire Department or Public Services to pay for maintenance costs.*
- ✓ *Cage only, weights not included.*

- On a motion made by Vice-Chairman Magruder and seconded by Trustee Obidowicz:  
 “Approve purchase of 12 sets of Flood/Water Rescue PPE equipment for trained personnel, *not to exceed* \$13,000.00, submitted by Chris Brophy.”

**Roll Call Vote:**

Chairman Brophy	Abstain
Vice-Chairman Magruder	Yes
Secretary/Treasurer Klavohn	Yes
PSD Teppel	Yes
Trustee Obidowicz	Yes
Trustee Peloso	Absent
Trustee Valach	Absent

- ✓ *12 trained rescue members. Equipment includes: dry suit; PFD; boots; helmet; knife; (2) carabineer; and a bag.*
- ✓ *Original request submitted for fire department budget and denied.*
- ✓ *Equipment is different from what the department already has. New equipment will be specific (sized) to individuals who are trained on water rescue.*
- ✓ *Repairs will come out of the fire department water rescue budget.*
- ✓ *Equipment will be issued, not stored at the department.*
- ✓ *Once ordered, equipment should arrive in about a week.*

ADJOURNMENT:

- On a motion made by Vice-Chairman Magruder and seconded by Secretary/Treasurer Klavohn:  
 “Adjournment at 2:29 p.m.”

**MOTION CARRIED UNANIMOUSLY**

\_\_\_\_\_  
 Chris Brophy, Chairman

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Ryan Klavohn, Secretary/Treasurer

\_\_\_\_\_  
 Date

Prepared by: Meghan Strimel

*Approved for posting at the 04/23/2018 regular meeting*