

**Bolingbrook Foreign Fire Insurance Board
Regular Meeting Minutes
April 22, 2024**

**Bolingbrook Fire Station 5
1900 Rodeo Drive, Bolingbrook, IL**

CALL TO ORDER

Chair Brophy called the regular meeting of the Foreign Fire Insurance Board to order at 10:00 a.m.

ROLL CALL

Board Members Present: Chris Brophy, Chair
 Joe Valach, Vice-Chair
 Ryan Klavohn, Secretary/Treasurer
 Jeff LaJoie, Fire Chief
 Gary Obidowicz, Trustee
 Dave Zelinski, Trustee
 Michael J. Johnson, Trustee

Recording Secretary: Meghan Strimel

Public Present: Appendix A

PUBLIC COMMENT

BC Butcher asked when the “sunset clause” was on the funds for the potential training tower. The Board stated that it should be the 4th quarter meeting in October 2025.

APPROVAL OF MINUTES

- **On a motion made by ZELINSKI and seconded by JOHNSON:
“Approve the 1st Quarter minutes from January 22, 2024, as circulated.”
ALL IN FAVOR. MOTION CARRIED.**

TREASURER’S REPORT

A. Review/Approval of Treasurer Report.

- **On a motion made by OBIDOWICZ and seconded by JOHNSON:
“Approve the Treasurer’s report as submitted.”**

ROLL CALL:

Yea: 7 Brophy, Valach, Klavohn, LaJoie, Obidowicz, Zelinski, Johnson
Nay: 0
Absent: 0

ALL IN FAVOR. MOTION CARRIED.

- ✓ Report covers last two (2) quarters.
- ✓ 10/30/2023 - 04/22/2024, \$13,508.67 was spent.

B. Presentation/Ratification of Invoices for payment, (if any).

- **On a motion made by ZELINSKI and seconded by JOHNSON:
“Purchase a laptop for Treasurer use, in an amount NTE \$1,000.00.”**

ROLL CALL:

Yea: 7 Brophy, Valach, Klavohn, LaJoie, Obidowicz, Zelinski, Johnson
Nay: 0
Absent: 0

ALL IN FAVOR. MOTION CARRIED.

- ✓ Current laptop is outdated and inefficient.
- ✓ Initial purchase made as an operating expense approximately 6-7 years ago.

C. Reimbursements, (if any).

No reimbursements at this time.

OLD BUSINESS

A. Annual filing of Economic Interest Statements.

Annual reminder, Economic Interest Statements due at the end of the month. All are complete.

NEW BUSINESS

A. Review / Approve Submitted Requests:

1. Floor Scrubbers, submitted by BC Fagan.
 - ✓ Request to purchase floor scrubbers for Fire Stations 1, 2, 3, and 5.
 - ✓ Station 1, 2, and 5 will have the same as Station 4. Station 3 will have a smaller one to accommodate a smaller area.
 - ✓ There have been no issues with Station 4’s. There is a warranty, and the department will maintain going forward.
- **On a motion made by JOHNSON and seconded by ZELINSKI:
“Approve the purchase of three (3) 20” and one (1) 14” floor scrubber from ULINE, in an amount NTE \$19,000.00.”**

ROLL CALL:

Yea: 7 Brophy, Valach, Klavohn, LaJoie, Obidowicz, Zelinski, Johnson
Nay: 0
Absent: 0

ALL IN FAVOR. MOTION CARRIED.

2. Mattress replacement, submitted by BC Fagan.

- ✓ Request the purchase of replacement mattresses/foundations for 15 Stern & Fosters mattresses for Fire Stations 1, 2, and 5.
- ✓ The department covers \$10,000. The amount includes delivery and a 10-year warranty.
- ✓ If mattress pads are required/needed, the department will purchase them.

• **On a motion made by OBIDOWICZ and seconded by KLAVOHN:**

“Purchase replacement mattresses/foundations from Mattress Firm, in an amount NTE \$19,100.00.”

ROLL CALL:

Yea: 7 Brophy, Valach, Klavohn, LaJoie, Obidowicz, Zelinski, Johnson
Nay: 0
Absent: 0

ALL IN FAVOR. MOTION CARRIED.

3. Fire Sled Device, submitted by LT C. Lynch.

- ✓ Fire Sled Device mimics fire scene scenario’s including simulated charged hose; ceiling breaching; stair ascend/descend; and victim drag. Also includes a ladder prop.
- ✓ Used for education, training, and Camp EmpowHer.
- ✓ Exposes young women to the physical nature of the CPAT testing process.
- ✓ Bring to PR/Community Risk events for the public.

• **On a motion made by LaJOIE and seconded by JOHNSON:**

“Purchase Fire Sled Device from Firesled Fitness and Training, in an amount NTE \$8,300.00.”

ROLL CALL:

Yea: 3 Valach, LaJoie, Johnson
Nay: 4 Brophy, Klavohn, Obidowicz, Zelinski
Absent: 0

3 YEA; 4 NAY. MOTION LOST.

4. PPE for Live Burns, submitted by BC Butcher.

- ✓ Backup set for training committee members attending live burns; to properly decon equipment.
- ✓ “Go Bag” for committee members (7 committee members; 7 stokers).
- ✓ Gear is exposed to fire and needs to be cleaned and ready to use.

- **Chairman Brophy asked for a motion to approve the purchase of PPE for training members to utilize in “live burns”, not to exceed \$23,000.00. Motion Johnson. No Second.**

NO MOTION.

5. Innotex Hoods, submitted by LT Calleros.

- ✓ To protect the firefighters from harmful PFAS (forever chemicals). PFAS are linked to cancer. Hoods are PFAS Free.
- ✓ Amended request to one (1) hood for each member.
- ✓ The gear committee will purchase hoods going forward.

• **On a motion made by LaJOIE and seconded by OBIDOWICZ:**

“Purchase 100 Innotex Gray hoods from Conway Shields, in an amount NTE \$13,700.00.”

ROLL CALL:

Yea: 7 Brophy, Valach, Klavohn, LaJoie, Obidowicz, Zelinski, Johnson

Nay: 0

Absent: 0

ALL IN FAVOR. MOTION CARRIED.

6. SCBA, submitted by LT Neville.

- ✓ Extra airpicks for outside training classes, department training.
- ✓ Currently, airpicks are being taken out off reserve vehicles to attend training.
- ✓ Department has budgeted five (5) airpicks. This request is for six (6).
- ✓ Repairs can be made “in-house”. Older airpicks are not able to be repaired and parts are becoming obsolete.
- ✓ Department will cover shipping cost.
- ✓ New airpicks will go to front-line vehicles; older models will go for training.

• **On a motion made by ZELINSKI and seconded by JOHNSON:**

“Purchase SIX (6) MSA G1 airpicks with iTIC and bottles from Air One Equipment, in an amount NTE \$51,000.00.”

ROLL CALL:

Yea: 7 Brophy, Valach, Klavohn, LaJoie, Obidowicz, Zelinski, Johnson

Nay: 0

Absent: 0

ALL IN FAVOR. MOTION CARRIED.

7. Mental Health Contract, submitted by BC Butcher.

- ✓ Annual contract for education and mental health for department members.
- ✓ Includes: 1 hour/quarter of presentation/discussion for all three (3) shifts; 16 Emotional Wellness books, 3/station & Town Center.
- ✓ Department to budget for going forward if members feel it is beneficial.
- ✓ The contract will be with the department, not the Board.

• **On a motion made by LaJOIE and seconded by OBIDOWICZ:**

“Approve 1-year contract for emotional wellness from Hudson Clinical Counseling, in an amount NTE \$5,440.00.”

ROLL CALL:

Yea: 7 *Brophy, Valach, Klavohn, LaJoie, Obidowicz, Zelinski, Johnson*
Nay: 0
Absent: 0

ALL IN FAVOR. MOTION CARRIED.

MEETING ENTERED A RECESS AT 11:13 AM.

MEETING RECONVENED AT 11:16 AM.

8. Extrication Vehicles for Training, submitted by BC Butcher.

- ✓ Vehicles are received from Heartbreak Towing. The company loses approximately \$300/vehicle donated.
- ✓ The proposal is to pay Heartbreak Towing for the vehicles to train on.
- ✓ Chief LaJoie stated that the department has monies that could be used for these training vehicles when they become available and apologized for not discussing this with BC Butcher before.

- **On a motion made by KLAVOHN and seconded by ZELINSKI:**
“Approve the purchase for extrication cars, in an amount NTE \$4,500.00.”

ROLL CALL:

Yea: 0
Nay: 6 *Brophy, Valach, Klavohn, Obidowicz, Zelinski, Johnson*
Abstain: 1 *LaJoie*
Absent: 0

6 NAY'S. MOTION LOST.

9. Mats and Area Rugs, submitted by FF/Inspector McGowan.

- ✓ Personalized floor rugs/entrance mats at all fire stations and fire administration.
- ✓ Mats for stations/fire administration; area rugs for stations only.
- ✓ Designed for heavy traffic; UV protection; durable.

- **On a motion made by LaJOIE and seconded by ZELINSKI:**
“Approve the purchase of six (6) entrance mats and five (5) area rugs from American Floor Mats, in an amount NTE \$16,500.00.”

ROLL CALL:

Yea: 5 *Brophy, Klavohn, LaJoie, Obidowicz, Zelinski*
Nay: 2 *Valach, Johnson*
Absent: 0

5-YEA; 2 NAY. MOTION CARRIED.

10. PR Materials, submitted by FF/Inspector McGowan.

- ✓ One time request to stock up on PR materials for events.
- ✓ PR events have increased over the last couple of years.

• **On a motion made by ZELINSKI and seconded by LaJOIE:**

“Approve the purchase of PR material from Promos 911, in an amount NTE \$23,000.00.”

ROLL CALL:

Yea: 3 *Brophy, LaJoie, Zelinski*
Nay: 4 *Valach, Klavohn, Obidowicz, Johnson*
Absent: 0

3 YEA; 4 NAY. MOTION LOST.

11 – 18. TEMS Equipment, submitted by FF/Paramedic Lupo.

- ✓ Requesting the following equipment to outfit members of the TEMS team:
 - Headsets; Plate Carriers; Ballistic Plates; Helmets; Medical Supplies; Savior Pouch; First Responder Bags; and Gloves.
- ✓ Discussion ensued on each request.
- ✓ Board asked if the Police Department was approached in purchasing any of this equipment. FF/PM Lupo will discuss with PD.

• **On a motion made by LaJOIE and seconded by KLAVOHN:**

“Table the eight (8) requests until the July meeting.”

ALL IN FAVOR. MOTION CARRIED.

B. UPDATE/REVISE FUNDING POLICY AND FUNDING FORM.

• **On a motion made by ZELINSKI and seconded by JOHNSON:**

“Approve changes to the Funding Policy and Funding Form as presented.”

ALL IN FAVOR. MOTION CARRIED.

- ✓ All submittals to be emailed to the Administrative Aide for processing.
- ✓ If the Chief denies a submittal, the requestor and the board will be notified.

C. NOMINATION/ELECTION PROCESS.

There will be an election in June for the two (2) trustee positions that end on June 30. Nominations will be accepted from May 6-17 at 4pm; Elections will be held from June 1-8 at 4pm. Ballots will be counted on 6/10 at 9:00am at Fire Administration and will be ratified at the July meeting. The two (2) positions are for a 3-year term starting July 1, 2024 – June 30, 2027.

Chief LaJoie thanked everyone for their submissions and told everyone not to get discouraged. Keep submitting requests for review.

NEXT MEETING

Scheduled for July 22, 2024.

ADJOURNMENT

- On a motion made by ZELINSKI and seconded by OBIDOWICZ:
“Adjournment at 12:00 pm.”

ALL IN FAVOR. MOTION CARRIED.

Chris Brophy, Chair

Date

Ryan Klavohn, Secretary/Treasurer

Date

APPROVED AT THE 07/22/2024 REGULAR MEETING.

Prepared by: Meghan Strimel