## ANTENNA AND SATELLITE DISH PERMIT TIPS

- Permits are not required for mini satellite dishes not more than 30" in diameter <u>and</u> attached to the house nor for antenna structures less than 12 feet in height and mounted on a roof and if the live load does not exceed 20 pounds per square foot.
- Freestanding antenna structures must be properly guyed entirely within the property limits if guy wires are used.
- ♦ All antenna structures and guy wires should be a safe distance from overhead power lines, if present.
- All antenna structures must be effectively grounded and antenna structures attached to the building must be secured to framing members.
- Freestanding antenna structures, including satellite dishes, must be installed as recommended by the manufacturer and affixed in a concrete base not less than 42 inches in depth.
- Antenna structures, including satellite dishes, may be constructed in the rear yard only. Antenna structures may be located in the side yard only when the structure is attached to the building and is not adjacent to a street.
- Freestanding antenna structures must be setback from all adjacent property lines a distance equal to the height of the antenna and in no instance shall exceed 50 feet in height. Satellite dishes which are not attached to a tower must be located off of any easements in the yard and be at least 5 feet from a side lot line and 5 feet from a rear lot line as measured from the edges of the receiving dish.
- ♦ If the antenna structure or satellite dish must be located on an easement, letters granting permission to encroach on the easement(s) from all utility companies must be submitted along with the permit application. (A list of utility companies is available at the Public Services & Development Department.)
- ♦ Inspection required following installation. Minimum 48-hour notice on all inspections. Call 630/226-8470 to schedule inspection.

## To obtain a permit, please visit https://bolingbrookil.viewpointcloud.com/ and submit the following:

- 1. The online permit application.
- 2. A current plat of survey indicating all existing site improvements, the location and height of the proposed antenna structure or satellite dish, location of guy wires, if applicable, and the distance from lot lines. A typical plat of survey is attached and is provided for descriptive purposes only.
- 3. A drawing indicating and explaining how the tower and antenna will be assembled.
- 4. Homeowner's Association permission if applicable.
- 5. **FEE:** \$100.00

Additional fees may apply. Fee must be paid when application is submitted.

All contractors must be currently registered.

Placement questions: Planning & Zoning Division 630/226-8480 Construction/Permit questions: Building Division 630/226-8470

Please note: Processing time is 15-20 working days; however, if the application is incomplete the review time may be longer.

BOLINGBROOK PUBLIC SERVICES & DEVELOPMENT DEPARTMENT 630/226-8460

**Apply Online and Track Your Permit Status at:** 

https://bolingbrookil.viewpointcloud.com/