

Village of Bolingbrook
Code Enforcement Division
375 W. Briarcliff Rd.
Bolingbrook, IL 60440
Phone (630) 226-8760 FAX (630) 226-8729

(PLEASE PRINT)

Email: pdcodeenforcement@bolingbrook.com

RENTAL OCCUPANCY PERMIT

For Address _____

This permit is to be issued upon completion of final inspection in accordance with B.O.C.A. National Building Codes and the codes of the Village of Bolingbrook. These ordinances are designed to promote the health, safety and welfare of its residents.

TENANT INFO: NAME _____ BIRTH DATE _____ PHONE (H) _____ (C) _____

INSPECTION DATE _____ OCCUPANCY DATE _____ LEASE EXPIRES _____

NAMES & BIRTH DATES FOR ALL OTHER OCCUPANTS _____

TENANT'S PREVIOUS ADDRESS _____

CURRENT MANAGER/AGENT'S NAME _____ PHONE (H) _____ (C) _____

ADDRESS _____ CITY _____ STATE _____ ZIP _____
EMAIL _____

CURRENT OWNER'S NAME(S) _____ PHONE (H) _____ (C) _____

ADDRESS _____ CITY _____ STATE _____ ZIP _____
EMAIL _____

TENANT CERTIFICATION:

I certify that I am to be the occupant of the dwelling named in this Permit and that the answers contained herein are true and accurate in all aspects to the best of my knowledge and belief under penalty of law.

Signature of Head of Household or Spouse

Date

OWNER/AGENT/MANAGER CERTIFICATION:

I certify occupancy of the premises by the above-named person(s) and I am agent, owner or manager responsible for maintenance of the rental property named in this Permit.

Signature of Owner/Agent/Manager

Date

Permission is hereby granted to those named above to occupy these premises. Anyone occupying the premises for which this permit is issued must be named. Any person over the age of one (1) year, not named above, who moves into these premises after the Rental Occupancy Permit is issued is violating the provisions of Chapter 27 of the Bolingbrook Municipal Code, unless such additional occupancy is authorized by Owner, Agent or Manager and the Rental Occupancy Permit is amended and approved by the Bolingbrook Code Enforcement Division. The said premises and occupancy thereof must comply with all provisions of Chapter 27 at all times.

Code Enforcement Officer

Date

Code Enforcement Supervisor

Date