

CHANGING WINDOW TO EXTERIOR DOOR OR NEW EXTERIOR DOOR OPENING PERMIT TIPS

To obtain a permit, please visit <https://bolingbrookil.viewpointcloud.com/> and submit the following:

1. The online permit application.
 2. A complete set of plans including the following:
 - ✓ A floor plan showing the location of the opening.
 - ✓ Framing information including dimensions and size of lumber must be included.
 - ✓ Code requires a light fixture outside the door and a switch inside. Show locations of both.
 - ✓ Include the height of threshold from ground information. Indicate landing, steps, stoop or information as to what the person exiting through the opening will be stepping out or down onto.
 - ✓ Provide manufacturer's specification sheet for door. U-Factor information must be included. U-Factor requirement: equal to or less than 0.30.
 3. FEE: Minimum \$200.00 to be paid upon submittal.
Additional fees may apply depending on the scope of work.
- ◆ The items above are not necessarily the only, nor all of the provisions for which compliance is required. Omission of reference to any provisions shall not nullify any requirements of applicable codes.
 - ◆ All general and subcontractors must be currently registered with the Village of Bolingbrook, Building Division in accordance with Chapter 10 of the Bolingbrook Municipal Code prior to issuance of a Building Permit.
 - ◆ Minimum 48 to 72-hour notice on all inspections. Call 630/226-8470 to inquire about inspection requirements or to schedule an inspection.

Please note: Processing time is 15-20 working days; however, if the application is incomplete the review time may be longer.

BOLINGBROOK PUBLIC SERVICES & DEVELOPMENT DEPARTMENT 630/226-8460

Apply Online and Track Your Permit Status at:

<https://bolingbrookil.viewpointcloud.com/>