

Bolingbrook Foreign Fire Insurance Board  
**Regular Meeting Minutes**  
**January 25, 2021**

**Bolingbrook Fire Administration**  
**375 W. Briarcliff Road**  
**Bolingbrook, IL 60440 / Webex Meeting**

*Pursuant to Governor Pritzker's Executive Order No. 20-44, this meeting is being video conferenced, with a physical presence at Fire Administration. The link for video conference was sent out with the agenda. This meeting is being recorded and all votes will be taken as a Roll Call.*

**CALL TO ORDER:**

Chairman Brophy called the regular meeting of the Foreign Fire Insurance Board to order at 8:00 a.m.

**ROLL CALL:**

Present:	Board Members:	Chris Brophy, Chairman (in person) Jason Magruder, Vice-Chairman (virtual) Ryan Klavohn, Secretary/Treasurer (virtual) Gary Obidowicz, Trustee (virtual) Joe Valach, Trustee (virtual) Dave Zelinski, Trustee (virtual)
	Absent Members:	Jeff LaJoie, Fire Chief
	Public Present:	FF/Inspector N. McGowan (virtual) FF T. Peloso (virtual)

**PUBLIC COMMENT:**

None at this time.

**APPROVAL OF MINUTES:**

- **On a motion made by Magruder and seconded by Zelinski:**  
    **“Approve the minutes of the 4<sup>th</sup> quarter REGULAR meeting dated October 26, 2020 as circulated.”**

**ROLL CALL:**

<b>Yea:</b>	<b>6</b>	<b>Brophy, Magruder, Klavohn, Obidowicz, Valach, Zelinski</b>
<b>Nay:</b>	<b>0</b>	
<b>Absent:</b>	<b>1</b>	<b>LaJoie</b>

**MOTION CARRIED**

**TREASURER'S REPORT:**

- Ending balance as of 01/25/2021 - \$187,337.88
- No outstanding invoices.
- Expenses paid for since the last meeting:
  - ✓ *Rescue Solutions (Grip Hoist -3<sup>rd</sup> qtr.) - \$2,350.00*
  - ✓ *Mesirow Insurance (Surety Bond) - \$481.00*
  - ✓ *WS Darley (Drone) - \$7,532.00*
  - ✓ *Meghan Strimel (October Meeting Minutes – 4<sup>th</sup> quarter) - \$75.00*
- **On a motion made by Obidowicz and seconded by Magruder:**  
**“Approve the Secretary/Treasurers report as presented.”**

**ROLL CALL:**

**Yea: 6 Brophy, Magruder, Klavohn, Obidowicz, Valach, Zelinski**

**Nay: 0**

**Absent: 1 LaJoie**

**MOTION CARRIED**

**OLD BUSINESS:**

- Chairman Brophy informed the board that there was one (1) submission that did not make the deadline at the October 2020 meeting. The requestor was informed of the official way to submit the request, with three (3) quotes and submitted 10 days prior to the next meeting, and asked to resubmit the request at the next meeting. As of today, the request has not been resubmitted.

**REQUESTS FOR REVIEW/APPROVAL:**

- **On a motion made by Klavohn and seconded by Zelinski:**  
**“Approve the purchase of five (5) Vitamix E310 Explorian blenders, with a 5-year warranty, from Amazon in an amount Not to Exceed \$2,500.00, submitted by Nicole McGowan.”**

**ROLL CALL:**

**Yea: 6 Brophy, Magruder, Klavohn, Obidowicz, Valach, Zelinski**

**Nay: 0**

**Absent: 1 LaJoie**

**MOTION CARRIED**

- ✓ *Magruder asked if the “short mixers” were going to be replaced. Nicole stated the Vitamix will replace what is around. All stations will receive a new blender to replace what is currently in use, if any.*
- ✓ *Magruder asked if this was something the department refused to purchase. Nicole stated the department would only purchase a general blender. She did not ask if the department would meet the cost in the middle.*
- ✓ *Reliable use for 15-20 years.*
- ✓ *Home model has warranty for 5 years.*
- ✓ *Jars are not under warranty if broken (not glass). Easily replaceable.*
- ✓ *Nicole can register each blender with the fire department name.*
- ✓ *Approximately \$350 each from Amazon, \$349 from Best Buy.*

**OTHER BUSINESS:**

None at this time.

**ADJOURNMENT:**

- On a motion made by Magruder and seconded by Zelinski:  
“Adjournment at 8:18 a.m.”

**ROLL CALL:**

**Yea:** 6 Brophy, Magruder, Klavohn, Obidowicz, Valach, Zelinski

**Nay:** 0

**Absent:** 1 LaJoie

**MOTION CARRIED**

**APPROVED AT THE 04/26/2021 REGULAR MEETING**

\_\_\_\_\_  
Chris Brophy, Chairman

\_\_\_\_\_  
Date

\_\_\_\_\_  
Ryan Klavohn, Secretary/Treasurer

\_\_\_\_\_  
Date

Prepared by: Meghan Strimel