

TREASURER'S REPORT:

- On a motion made by Trustee Zelinski and seconded by Trustee Valach:
"Approve 4th quarter 2018 transaction history of invoices paid."

MOTION CARRIED

Absent V. Chair Magruder

ROLL CALL:

Chairman Brophy	Yes
Secretary/Treasurer Klavohn	Yes
Public Safety Director Teppel	Yes
Trustee Obidowicz	Yes
Trustee Valach	Yes
Trustee Zelinski	Yes
Vice Chair Magruder	Absent

✓ Titan Image Group (letterhead & envelopes)	\$549.60
✓ Gear Grid (ST 3)	\$6,630.00
✓ Gear Grid (ST 4)	\$15,031.00
✓ Tables (all stations)	\$17,600.00
✓ 4 th Quarter 2018 Minutes Completion	\$75.00

- Trustee Valach asked if there was an additional charge on the tables due to the manufacturer mistake. Secretary / Treasurer Klavohn stated the company took the tables back for free and are remaking them from scratch.
- 2018 tax disbursement was deposited in the amount of \$82,806.42. The deposit is about \$20,000.00 less than the previous year.

- On a motion made by Trustee Obidowicz and seconded by Trustee Zelinski:
"Approve the 1st quarter 2019 transaction history of invoices paid."

MOTION CARRIED

Absent V. Chair Magruder

ROLL CALL:

Chairman Brophy	Yes
Secretary/Treasurer Klavohn	Yes
Public Safety Director Teppel	Yes
Trustee Obidowicz	Yes
Trustee Valach	Yes
Trustee Zelinski	Yes
Vice Chair Magruder	Absent

✓ Streamlight Flashlights	\$4,615.50
✓ Mesirow Financial (Treasurer's Bond)	\$481.00
✓ 1 st Quarter 2019 Minutes Completion	\$75.00
✓ Hudson Blankets	\$2,448.00
✓ Acme Tools (Dewalt Cutoff Saws)	\$2,547.00

- On a motion made by Trustee Valach and seconded by Trustee Zelinski:
 “Approve the payments for this quarter to Quicken Software and the treasurer’s bond.”

MOTION CARRIED

Absent V. Chair Magruder

ROLL CALL:

Chairman Brophy	Yes
Secretary/Treasurer Klavohn	Yes
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Trustee Obidowicz	Yes
Trustee Valach	Yes
Trustee Zelinski	Yes
Vice Chair Magruder	Absent

- ✓ *Annual Quicken fee for financial software.*
- ✓ *Annual Surety Bond fee to Mesirow Financial for the renewal of the bond for the Treasurer of Board.*

- Secretary/Treasurer Klavohn stated that the account is now receiving \$50.00 - \$60.00 in monthly interest and there are no more charges on the account.

OLD BUSINESS:

None at this time.

NEW BUSINESS:

REQUESTS FOR REVIEW/APPROVAL:

- On a motion made by Trustee Obidowicz and seconded by Secretary / Treasurer Klavohn:
 “Purchase five (5) 25-quart and one (1) 60-quart Cabela Polar Cap Cooler from Bass Pro in the amount of \$974.96 submitted by FF/INSP Nicole McGowan.”

MOTION CARRIED

Absent V. Chair Magruder

ROLL CALL:

Chairman Brophy	Yes
Secretary/Treasurer Klavohn	Yes
Public Safety Director Teppel	Yes
Trustee Obidowicz	Yes
Trustee Valach	Yes
Trustee Zelinski	Yes
Vice Chair Magruder	Absent

- ✓ *“Yeti” version coolers at Bass Pro, Walmart and Meijer.*
- ✓ *Bass Pro will give a 25% discount, Tax Exempt and the item is in stock.*
- ✓ *Cabela coolers are made in the USA, rugged, keep ice longer and is comparable to the “Yeti” cooler.*
- ✓ *Comparable in size to the current coolers. Handles are on the side, has a drain port and can hold approximately two (2) cases of water.*

- Secretary / Treasurer Klavohn asked if other quotes were obtained. FF/INSP McGowan stated Meijer and Walmart were looked at, but did not have the quantity in stock, nor have a specific person to speak to regarding the purchase. Secretary / Treasurer Klavohn asked to email the documentation of the other two stores.
- Trustee Valach asked if the 25% discount was on the entire order or on just one item if only one was purchased. FF/INSP McGowan stated she was unsure.
- On a motion made by Trustee Zelinski and seconded by Trustee Obidowicz:
 - “Purchase a trench coat for each member of the department, who does not already have this trench coat, from Joliet Clothing Mart, not to exceed \$18,000.00 submitted by FF/PM Tara Moser.”

MOTION CARRIED

Absent V. Chair Magruder

ROLL CALL:

Chairman Brophy	No
Secretary/Treasurer Klavohn	Yes
Public Safety Director Teppel	Yes
Trustee Obidowicz	Yes
Trustee Valach	Yes
Trustee Zelinski	Yes
Vice Chair Magruder	Absent

- ✓ 63 members replied to an email that they wanted a trench coat.
- ✓ Three (3) quotes were obtained: Chicago Uniform, Ray O’Herron and JCM Uniforms. All quotes were for identical items. JCM was the lowest.
- ✓ Per DC Garza, the Fire Department will purchase trench coats for new personnel with their Class A uniform if requested.
- ✓ Chairman Brophy stated he has one for the Honor Guard and has never worn his. DC Garza stated he has one for the department and wears it frequently.
- ✓ Trustee Zelinski stated that the Honor Guard members all have one and if they go to an event and some members do not have their coat, the others will not wear theirs to keep uniformity.
- ✓ Discussion of having a “cache” of coats at each station for those who needed it. Chairman Brophy thought, due to the different sizes of all individuals, it would be hard to keep sizes for everyone on hand.
- ✓ A coat will be purchased for each member that does not already have a department trench coat. If they have an Honor Guard coat, they will need a department coat.
- ✓ Those who already have this trench coat, CANNOT submit for reimbursement.

- Chairman Brophy instructed FF/PM Moser to get a count of those members who already have the department trench coat, not the honor guard trench coat, and get that number back to the board.

OTHER BUSINESS:

- Chairman Brophy reminded the Trustees that the Economic Interest Forms are due electronically by May 1.

- Chairman Brophy stated that the tables that were ordered several months ago had a flaw in the design that was caught on a picture. The tables were already shipped and the department refused delivery. The company stands by their product and remade all five (5) tables and should be finished soon. They started remaking the tables before the wrong ones arrived for delivery.
- Chairman Brophy stated that there are two (2) positions coming up for re-election. His term and Trustee Valach's term expire on 06/30/2019. An email will be put out in early May for those interested in running. The election will be the first week of June. The ballots will be counted and those individuals will be installed at the July meeting as well as the annual appointment of Chairman, Vice-Chairman and Secretary/Treasurer.

ADJOURNMENT:

- On a motion made by Secretary / Treasurer Klavohn and seconded by Trustee Zelinski:
"Adjournment at 11:36 a.m."

MOTION CARRIED

Absent V. Chair Magruder

APPROVED AT THE REGULAR MEETING ON 07.22.2019

Chris Brophy, Chairman

Date

Ryan Klavohn, Secretary / Treasurer

Date

Prepared by: Meghan Strimel

Foreign Fire Insurance Board
Regular Quarterly Meeting
April 22, 2019

Public Present – Please Print

Name	Address
1. <u>Trinidad GARZA</u>	_____
2. <u>Tony Relosa</u>	_____
3. <u>Dave Butch</u>	_____
4. <u>Jason Fuggitt</u>	_____
5. <u>Nicole McGowan</u>	_____
6. <u>Dan Ross</u>	_____
7. <u>Tara Moser</u>	_____
8. _____	_____
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