

Bolingbrook Foreign Fire Insurance Board
Regular Meeting Minutes
April 25, 2022

Bolingbrook Fire Station 5
1900 Rodeo Drive, Bolingbrook, IL

CALL TO ORDER

Vice-Chairman Valach called the regular meeting of the Foreign Fire Insurance Board to order at 11:00 a.m.

ROLL CALL

Board Members Present: Chris Brophy, Chairman (arrived late due to call @ 11:07a)
Joe Valach, Vice-Chairman
Ryan Klavohn, Secretary/Treasurer (arrived late due to call @ 11:12 a)
Gary Obidowicz, Trustee
Dave Zelinski, Trustee
Michael J. Johnson, Trustee

Absent Member: Jeff LaJoie, Fire Chief

Recording Secretary: Meghan Strimel

Public Present: Appendix A

PUBLIC COMMENT

LT Kerkstra wanted to thank the board for taking their time to be on the board and appreciates all that the members do.

APPROVAL OF MINUTES

- **On a motion made by ZELINSKI and seconded by JOHNSON:**

“Approve the minutes of the 1st quarter REGULAR meeting dated January 24, 2022 as circulated.”

ROLL CALL:

Yea: 4 Valach, Obidowicz, Zelinski, Johnson
Nay: 0
Absent: 3 Brophy, Klavohn, LaJoie

MOTION CARRIED.

TREASURER'S REPORT

- **On a motion made by ZELINSKI and seconded by OBIDOWICZ:**

“Approve the Treasurer’s Report as submitted.”

ROLL CALL:

Yea: 4 Valach, Obidowicz, Zelinski, Johnson

Nay: 0

Absent: 3 Brophy, Klavohn, LaJoie

MOTION CARRIED.

- ✓ *Approximately \$21,500 of the \$95,000 approved for the purchase of dive equipment is complete. Equipment has been received from Interspiro. Waiting on equipment from Dive Right In.*
- ✓ *Two (2) iPads and accessories were approved at the 1st Quarter meeting. It was found that the approved items would not work as intended. Only one (1) iPad was purchased due to the cost would have exceeded the approved amount.*
- ✓ *Available balance as of 04.25.2022 is \$149,547.59.*

OLD BUSINESS

Klavohn stated that Harris Bank has been less than helpful and is not working with the board to change the debit cards to p-cards. It is recommended to look for a new bank and move the account. Klavohn and Johnson to research banks that have the ability to offer p-cards and check on costs related to opening a new account.

Valach stated that he was able to complete the FOIA Officer training on the Attorney General’s website.

Valach reminded everyone to complete and submit their annual economic interest statements.

NEW BUSINESS

REQUESTS FOR REVIEW/APPROVAL:

Chairman Brophy returned.

- **On a motion made by OBIDOWICZ and seconded by JOHNSON:**

“Approve the purchase of a three (3) ice machines from APEX, in the amount NOT TO EXCEED \$9,000.00, submitted by Jason Blatti.”

ROLL CALL:

Yea: 5 Brophy, Valach, Obidowicz, Zelinski, Johnson

Nay: 0

Absent: 2 Klavohn, LaJoie

MOTION CARRIED.

- ✓ *Discussion on sending an individual on 7g to pick up vs delivery fee of \$150/item. Chairman Brophy stated to have them delivered.*
- ✓ *Ice machines will go to ST 2, 3 and 5.*
- ✓ *3-year warranty on parts/labor; Building Maintenance will cover filters and maintenance.*

Secretary/Treasurer Klavohn returned.

- **On a motion made by JOHNSON and seconded by OBIDOWICZ:**

“Approve the purchase of (64) custom leather radio straps from Second Alarm Custom Leather in the amount of \$8,075.00, submitted by Mark Patrick.”

ROLL CALL:

Yea: 5 Brophy, Valach, Obidowicz, Zelinski, Johnson
Nay: 1 Klavohn
Absent: 1 LaJoie

MOTION CARRIED.

- ✓ *Great customer service; high quality leather; stainless steel rivets.*
- ✓ *1-year warrant on anything that can be slammed in doors.*
- ✓ *Ships 6-8 weeks after material received.*
- ✓ *Strap will have last name or 7000#, American Flag, and Union Logo.*
- ✓ *Will ship a XL, L, M to have everyone try it on.*
- ✓ *Lt. Kerkstra has this radio strap. It is very high quality and has no issues with it.*
- ✓ *Can be cleaned with wipes, will not “rot out”.*

- **On a motion made by ZELINSKI and seconded by KLAVOHN:**

“Approve the purchase of one (1) iPad Pro, one (1) case, one (1) holder, and Apple Care in the amount not-to-exceed \$1,100.00, submitted by Dave Butcher.”

ROLL CALL:

Yea: 5 Brophy, Valach, Klavohn, Obidowicz, Zelinski
Nay: 1 Johnson
Absent: 1 LaJoie

MOTION CARRIED.

- ✓ *Similar request to the last meeting.*
- ✓ *iPad Pro will give a larger screen for viewing in the Command vehicle.*
- ✓ *This purchase will meet the needs of the intended use.*

ELECTION NOMINATIONS / VOTING PROCESS:

Two (2), 3-year Trustee spots are up for election. An email will be sent requesting nominations for positions. Interested individuals shall email the board between May 9 – 20, 2022. All nominations are due by 4:00 pm on May 20. Election will be held June 1 – June 8 and votes will be counted on June 9. Ratification of the election will be at the July meeting.

CLOSED SESSION

None at this time.

ADJOURNMENT

- On a motion made by KLAVOHN and seconded by ZELINSKI:

“Adjournment at 11:29 a.m.”

ALL IN FAVOR. MOTION CARRIED.

Chris Brophy, Chairman

Date

Ryan Klavohn, Secretary/Treasurer

Date

Prepared by: Meghan Strimel

APPROVED AT THE 07/25/2022 REGULAR MEETING

Appendix A

Foreign Fire Insurance Board
Regular Meeting
04/25/2022

Public Present – Please Print

Name	Address
1. Dan Kerkstra	
2. Kevin Bramwell	
3. MARK PATRICK	
4. Frank DeLuca	
5. JASON SCATTI	
6.	
7.	
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