

Bolingbrook Foreign Fire Insurance Board
Regular Meeting Minutes
May 18, 2020
Webex Meeting

Pursuant to Governor Pritzker's Executive Order No. 2020-07 (COVID-19 Executive Order No. 5), Governor Pritzker has suspended certain rules of the Open Meetings Act – specifically the Executive Order permits remote public meetings. In light of the current COVID-19 public health emergency and the prohibition of public gatherings of 10 or more, the Foreign Fire Insurance Board has chosen to conduct the board meeting remotely.

CALL TO ORDER:

Chairman Brophy called the regular meeting of the Foreign Fire Insurance Board to order at 9:05 a.m.

ROLL CALL:

Present: Board Members: Chris Brophy, Chairman
Jason Magruder, Vice-Chairman
Ryan Klavohn, Secretary/Treasurer
Joe Valach, Trustee
Dave Zelinski, Trustee
Ken Teppel, Public Safety Director

Absent Members: Gary Obidowicz, Trustee

Recording Secretary: Meghan Strimel

Public Present: None

PUBLIC COMMENT:

None at this time.

APPROVAL OF MINUTES:

- **On a motion made by Trustee Zelinski and seconded by Trustee Valach:**
“Approve the minutes of the 1st quarter **Regular** meeting dated January 27, 2020 as circulated.”

MOTION CARRIED

TREASURER'S REPORT:

- Beginning Balance as of 01/28/2020 was \$115,384.01.
- An extra, 2019 Insurance disbursement, was received on March 6, 2020 for \$3,761.78.
Expenses paid for the first quarter:
 - Meghan Strimel (January Meeting Minutes) - \$75.00
 - Annual Quicken Office License - \$54.23

- Balance as of 05/18/2020 for purchases is \$119,094.74.
- There are no outstanding invoices at this time.
- **On a motion made by Trustee Valach and seconded by Vice-Chair Magruder:**
 “Approve the Secretary/Treasurers report as presented.”

ROLL CALL:

Chairman Brophy	Yes
Vice-Chair Magruder	Yes
Secretary/Treasurer Klavohn	Yes
Trustee Valach	Yes
Trustee Zelinski	Yes
PSD Teppel	Yes

MOTION CARRIED

OLD BUSINESS:

None at this time.

NEW BUSINESS:

Chairman Brophy asked Public Safety Director Teppel if all of the submitted requests were still being approved by the department due to the COVID-19 situation. The submissions require a department signature. PSD Teppel stated yes. Discussion ensued.

REQUESTS FOR REVIEW/APPROVAL:

- **On a motion made by Trustee Zelinski and seconded by Secretary/Treasurer Klavohn:**
 “Approve the purchase of a Power Load System from Stryker Medical in the amount of \$25,225.22, submitted by BC Nemeth.”

ROLL CALL:

Chairman Brophy	Yes
Vice-Chair Magruder	Yes
Secretary/Treasurer Klavohn	Yes
Trustee Valach	Yes
Trustee Zelinski	Yes
PSD Teppel	Yes

MOTION CARRIED

- ✓ *Install on Medic 1.*
- ✓ *All front-line ambulance will be uniform.*
- ✓ *Village will pay the extended warranty out of the EMS Budget.*

- Trustee Valach asked how long the department will be keeping Medic 1? PSD Teppel stated that there is no plan to get rid of the vehicle at this time. Vice-Chair Magruder also stated that if, and when, the department sells vehicles, the equipment will be removed and can be installed in a new unit.

- Request for Auto Pulse, from Battalion Chief Nemeth, has been tabled to the July meeting to obtain an updated quote.
- On a motion made by Secretary/Treasurer Klavohn and seconded by Vice-Chair Magruder:
 “Approve the purchase of five (5), 17-piece kitchen knife block set (item #8618), from John’s Sharpening Service, in the amount of \$4,500.00, submitted by FF/PM Neville.”

ROLL CALL:

Chairman Brophy	Yes
Vice-Chair Magruder	Yes
Secretary/Treasurer Klavohn	Yes
Trustee Valach	Yes
Trustee Zelinski	Yes
PSD Teppel	Yes

MOTION CARRIED

- ✓ *Knives will be sharpened once a year and covered by the department building maintenance account.*

- **On a motion made by Vice-Chair Magruder and seconded by Trustee Zelinski:**
 “Approve the purchase of five (5) custom staffing boards from Wall Shields Co. in the amount of \$3,950.00, submitted by FF/PM Patrick.”

ROLL CALL:

Chairman Brophy	Yes
Vice-Chair Magruder	Yes
Secretary/Treasurer Klavohn	Yes
Trustee Valach	Yes
Trustee Zelinski	Yes
PSD Teppel	Yes

MOTION CARRIED

- ✓ *All five (5) fire stations will receive a board.*

- Vice-Chair Magruder asked if the union logo on the bottom would be in color or black/white? Chairman Brophy was not sure. Vice-Chair Magruder said he does not want to hold up the purchase and was fine with it either way.

OTHER BUSINESS:

- Chairman Brophy asked the board if everyone had filled out their Economic Interest forms from the county. Everyone stated YES.
- Chairman Brophy would like to thank the villages IT Director, James Farrell, for his help in setting up the virtual meeting.

ELECTION/NOMINATION PROCESS:

- Email will be sent to the department requesting anyone interested in running for the two (2), 3-year positions, to send an email to Chairman Brophy and Meghan Strimel with intent.
- Election will be conducted by email, in-line with the pension board election that happened earlier in the spring.
- Voting will take place the 1st week of June and votes will be emailed to Chairman Brophy and Meghan Strimel.
- Ratify results at the July meeting.

ADJOURNMENT:

- On a motion made by Trustee Zelinski and seconded by Trustee Valach:
“Adjournment at 9:45 a.m.”

MOTION CARRIED

Chris Brophy, Chairman

Date

Ryan Klavohn, Secretary/Treasurer

Date

Prepared by: Meghan Strimel

APPROVED AT THE 07/27/2020 REGULAR MEETING