

**Bolingbrook Foreign Fire Insurance Board  
Regular Meeting Minutes  
July 25, 2022**

**Bolingbrook Fire Station 5  
1900 Rodeo Drive, Bolingbrook, IL**

**CALL TO ORDER**

Vice-Chairman Valach called the regular meeting of the Foreign Fire Insurance Board to order at 11:02 a.m.

**ROLL CALL**

Board Members Present:     Joe Valach, Vice-Chairman  
                                      Jeff LaJoie, Fire Chief  
                                      Ryan Klavohn, Secretary/Treasurer (arrived @ 11:04 am)  
                                      Dave Zelinski, Trustee  
                                      Michael J. Johnson, Trustee

Absent Member:               Chris Brophy, Chairman  
                                      Gary Obidowicz, Trustee

Recording Secretary:        Meghan Strimel

Public Present:               Appendix A

**PUBLIC COMMENT**

BC Butcher asked if there was a “large” purchase, can funds be “reserved”? Vice Chair Valach stated that he did not have an answer.

**ELECTION RESULTS**

Brophy and Valach’s positions were up. Both ran unopposed and retained their positions.

- **On a motion made by VALACH and seconded by LAJOIE:  
“Appoint Chris Brophy as Chairman of the board.”**
  
- **On a motion made by LAJOIE and seconded by ZELINSKI:  
“Appoint Joe Valach as Vice-Chairman of the board.”**
  
- **On a motion made by ZELINSKI and seconded by VALACH:  
“Appoint Ryan Klavohn as Secretary/Treasurer of the board.”**

**ROLL CALL:**

**Yea:               5       Valach, Klavohn, LaJoie, Zelinski, Johnson**  
**Nay:               0**  
**Absent:           2       Brophy, Obidowicz**

**MOTION CARRIED.**

**APPROVAL OF MINUTES**

- On a motion made by ZELINSKI and seconded by KLAVOHN:  
“Approve the minutes of the 2<sup>nd</sup> quarter REGULAR meeting dated April 25, 2022 as circulated.”

**ROLL CALL:**

**Yea:** 5 Valach, Klavohn, LaJoie, Zelinski, Johnson  
**Nay:** 0  
**Absent:** 2 Brophy, Obidowicz

**MOTION CARRIED.**

**TREASURER’S REPORT**

- On a motion made by JOHNSON and seconded by ZELINSKI:  
“Approve the Treasurer’s Report as submitted.”

**ROLL CALL:**

**Yea:** 5 Valach, Klavohn, LaJoie, Zelinski, Johnson  
**Nay:** 0  
**Absent:** 2 Brophy, Obidowicz

**MOTION CARRIED.**

- ✓ *Most purchases from 2<sup>nd</sup> quarter complete.*
- ✓ *4<sup>th</sup> quarter of 2021 dive team approvals are still in process.*
- ✓ *Available balance as of 07.25.2022 is \$131,950.21*
- ✓ *Klavohn stated that monies can be “set aside” for large purchases. Timeline will have to be set each year, money would be allocated to that request.*

**OLD BUSINESS**

Klavohn stated that he and Michael Johnson have been trying to work with BMO Harris Bank for the “p-cards”. It has been hard because the nature of our business and the amount of money in the account, p-cards are something that are not routinely used for our situation. BMO is not the issue; it is an issue in general. Update at the October meeting.

**NEW BUSINESS**

**REQUESTS FOR REVIEW/APPROVAL:**

- On a motion made by KLAVOHN and seconded by JOHNSON:  
“Approve the purchase Vector Solutions Scheduling in the amount of \$7,349.00, submitted by Brian Gaston.”

**ROLL CALL:**

**Yea:** 5 Valach, Klavohn, LaJoie, Zelinski, Johnson  
**Nay:** 0  
**Absent:** 2 Brophy, Obidowicz

**MOTION CARRIED.**

- ✓ *Independent program from Will County (FRMS) – if county goes down, program will still work.*
- ✓ *Shows “specialties” for each member; contact information; etc.*
- ✓ *Monitors shift personnel for low staffing.*

- ✓ *App based in “real time”.*
- ✓ *Department will cover annual subscription going forward.*
- ✓ *Fee is set for (3) years.*
- ✓ *Chief LaJoie asked if the department can “bundle” since we are using several components.*

- **On a motion made by VALACH and seconded by ZELINSKI:  
“Approve the purchase of (11) sets of Global Technical Rescue Boots from Conway Shields in the amount NOT TO EXCEED \$5,500.00, submitted by Kyle Lerner.”**

**ROLL CALL:**

**Yea: 5 Valach, Klavohn, LaJoie, Zelinski, Johnson**  
**Nay: 0**  
**Absent: 2 Brophy, Obidowicz**

**MOTION CARRIED.**

- ✓ *Boots used by USAR, made for TRT, durable.*
- ✓ *Custom, per member.*

- **On a motion made by KLAVOHN and seconded by ZELINSKI:  
“Approve the purchase of the Drone Package Matrice 30T from Dronefly in the amount of \$18,490.00, submitted by Justin Balcer.”**

**ROLL CALL:**

**Yea: 5 Valach, Klavohn, LaJoie, Zelinski, Johnson**  
**Nay: 0**  
**Absent: 2 Brophy, Obidowicz**

**MOTION CARRIED.**

- ✓ *Drone in addition to current drones.*
- ✓ *Commercial drone for Public Safety, can fly in mist, rain, snow, smoke, dust.*
- ✓ *On-scene and in the air in less than 1 minute.*
- ✓ *Members have the 107 Certification to fly drone.*

- **On a motion made by LAJOIE and seconded by ZELINSKI:  
“Approve the purchase of (10) additional sets of ballistic helmets and vests from Ray O’Herron in the amount of \$12,610.00, submitted by Edgar Hughes.”**

**ROLL CALL:**

**Yea: 5 Valach, Klavohn, LaJoie, Zelinski, Johnson**  
**Nay: 0**  
**Absent: 2 Brophy, Obidowicz**

**MOTION CARRIED.**

- ✓ *Each station will have (5) sets.*
- ✓ *(1) spare.*
- ✓ *Able to be adjusted one size up/down.*

- **On a motion made by ZELINSKI and seconded by LAJOIE:**  
**“Approve the purchase of (1) DJI Pocket 2 Camera and holder from Amazon in the amount of \$538.99, submitted by Dave Butcher.”**

**ROLL CALL:**

**Yea: 5 Valach, Klavohn, LaJoie, Zelinski, Johnson**  
**Nay: 0**  
**Absent: 2 Brophy, Obidowicz**

**MOTION CARRIED.**

- ✓ *Used to create training videos for equipment, hose loads, YouTube page.*
- ✓ *Any member can use.*

- **On a motion made by KLAVOHN and seconded by ZELINSKI:**  
**“Approve the purchase of Tu-32 GripHoist from Rescue Solutions Corporation in the amount of \$5,060.00, submitted by Dan Kerkstra.”**

**ROLL CALL:**

**Yea: 5 Valach, Klavohn, LaJoie, Zelinski, Johnson**  
**Nay: 0**  
**Absent: 2 Brophy, Obidowicz**

**MOTION CARRIED.**

- ✓ *8,000 lb. capacity.*

**CLOSED SESSION**

None at this time.

**ADJOURNMENT**

- **On a motion made by ZELINSKI and seconded by LAJOIE:**  
**“Adjournment at 11:53 a.m.”**

**ALL IN FAVOR. MOTION CARRIED.**

\_\_\_\_\_  
 Joe Valach, Vice-Chairman

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Ryan Klavohn, Secretary/Treasurer

\_\_\_\_\_  
 Date

**APPROVED AT THE 10/24/2022 REGULAR MEETING**

Prepared by: Meghan Strimel

Appendix A

Foreign Fire Insurance Board  
**Regular Meeting**  
07/25/2022

**Public Present – Please Print**

- Name
1. Dave Butcher
  2. George Joy
  3. Kyle Lerner
  4. Justin BALCER
  5. BRIAN Gaston
  6. EDGAR HUGHES
  7. \_\_\_\_\_
  8. \_\_\_\_\_
  9. \_\_\_\_\_
  10. \_\_\_\_\_
  11. \_\_\_\_\_
  12. \_\_\_\_\_
  13. \_\_\_\_\_
  14. \_\_\_\_\_
  15. \_\_\_\_\_
  16. \_\_\_\_\_
  17. \_\_\_\_\_
  18. \_\_\_\_\_
  19. \_\_\_\_\_
  20. \_\_\_\_\_