

Bolingbrook Foreign Fire Insurance Board
Regular Meeting Minutes
July 27, 2020
Fire Station 4
1111 W. Boughton Road
Bolingbrook, IL 60440 / Webex Meeting

Pursuant to Governor Pritzker's Executive Order No. 20-44, this meeting is being video conferenced, with a physical presence at Fire Station 4. The link for video conference was sent out with the agenda. This meeting is being recorded and all votes will be taken as a Roll Call.

CALL TO ORDER:

Chairman Brophy called the regular meeting of the Foreign Fire Insurance Board to order at 9:10 a.m.

ROLL CALL:

Present:	Board Members:	Chris Brophy, Chairman Ryan Klavohn, Secretary/Treasurer Ken Teppel, Public Safety Director Gary Obidowicz, Trustee Dave Zelinski, Trustee
	Absent Members:	Jason Magruder, Vice-Chairman Joe Valach, Trustee
	Public Present:	K. Bramwell D. Kerkstra

APPROVAL OF AGENDA/ADDITIONS:

- **On a motion made by Klavohn and seconded by Obidowicz:**
 “Amend agenda item #5 to reflect the correct date of the 2nd quarter regular meeting of May 18, 2020.”

ROLL CALL:

Yea: 5 Brophy, Klavohn, Teppel, Obidowicz, Zelinski

Nay: 0

Absent: 2 Magruder, Valach

MOTION CARRIED

ELECTION RESULTS:

- Ratification of election results from June.
- Votes were emailed to Chairman Brophy and Meghan Strimel.
- Five (5) members submitted their names for the open two (2) positions: Ryan Klavohn, Gary Obidowicz, Chris Sarcletti, Christy Lynch and Frank DeLuca.
- Results were counted and verified: Ryan Klavohn (38), Gary Obidowicz (42), Chris Sarcletti (3), Christy Lynch (2) and Frank DeLuca (3).
- **On a motion made by Obidowicz and seconded by Zelinski:**
 “Accept the re-appointment of Ryan Klavohn and Gary Obidowicz to the Foreign Fire Insurance Board.”

ROLL CALL:

Yea: 5 Brophy, Klavohn, Teppel, Obidowicz, Zelinski

Nay: 0

Absent: 2 Magruder, Valach

MOTION CARRIED

- **On a motion made by Klavohn and seconded by Obidowicz:**
 “Nominate Chris Brophy for Chairman of the Foreign Fire Insurance Board effective July 1, 2020.”
- **On a motion made by Zelinski and seconded by PSD Teppel:**
 “Close the nominations for Chairman.”

ROLL CALL:

Yea: 5 Brophy, Klavohn, Teppel, Obidowicz, Zelinski

Nay: 0

Absent: 2 Magruder, Valach

MOTION CARRIED

- **On a motion made by Obidowicz and seconded by Brophy:**
 “Nominate Jason Magruder as Vice-Chairman of the Foreign Fire Insurance Board effective July 1, 2020.”
- **On a motion made by Klavohn and seconded by Zelinski:**
 “Close the nominations for Vice-Chairman.”

ROLL CALL:

Yea: 5 Brophy, Klavohn, Teppel, Obidowicz, Zelinski

Nay: 0

Absent: 2 Magruder, Valach

MOTION CARRIED

- **On a motion made by Brophy and seconded by Obidowicz:**
 “Nominate Ryan Klavohn as Secretary/Treasurer of the Foreign Fire Insurance Board effective July 1, 2020.”

- **On a motion made by Zelinski and seconded by Obidowicz:**
“Close the nomination for Secretary/Treasurer.”

ROLL CALL:

Yea: 5 Brophy, Klavohn, Teppel, Obidowicz, Zelinski

Nay: 0

Absent: 2 Magruder, Valach

MOTION CARRIED

- Chairman Brophy asked Public Safety Director Teppel, with his pending retirement, to inform the Mayor that a new appointment may be needed. PSD Teppel stated he has taken a position as co-administrator with the Village and will discuss with the Mayor if he will continue as the appointed member or a new member will be appointed to the board.

APPROVAL OF MINUTES:

- **On a motion made by Klavohn and seconded by Zelinski:**
“Approve the minutes of the 2nd quarter Regular meeting dated May 18, 2020 as circulated.”

ROLL CALL:

Yea: 5 Brophy, Klavohn, Teppel, Obidowicz, Zelinski

Nay: 0

Absent: 2 Magruder, Valach

MOTION CARRIED

TREASURER’S REPORT:

- Expenses paid for the first quarter:
 - *Meghan Strimel (May Meeting Minutes) - \$75.00*
 - *Wall Shields Co. (50% payment for station boards – still owe the remaining 50%) - \$1,975.00*
 - *John’s Sharpening Service (Knife blocks) - \$4,500.00*
 - *Stryker EMS (Power Load) - \$25,225.22*
- Balance as of 07/27/2020 for purchases is \$87,339.00.
- The only outstanding invoice at this time is the 50% remaining from the station board purchase. The invoice will be paid once the boards are received.
- **On a motion made by Zelinski and seconded by Obidowicz:**
“Approve the Secretary/Treasurers report as presented.”

ROLL CALL:

Yea: 5 Brophy, Klavohn, Teppel, Obidowicz, Zelinski

Nay: 0

Absent: 2 Magruder, Valach

MOTION CARRIED

OLD BUSINESS:

- Chairman Brophy stated that there was a tabled request from the May meeting for the purchase of an Auto Pulse. This request has been withdrawn.

REQUESTS FOR REVIEW/APPROVAL:

- **On a motion made by Klavohn and seconded by Zelinski:**
“Approve the purchase of American flags from Amazon, in the amount of \$476.68 submitted by Anthony Monfre.”

ROLL CALL:

Yea: 5 Brophy, Klavohn, Teppel, Obidowicz, Zelinski
Nay: 0
Absent: 2 Magruder, Valach

MOTION CARRIED

- ✓ *Flags are flown for the last shift of a retiring personnel and presented on their last day.*
- ✓ *Current supply is almost depleted.*
- ✓ *Secretary/Treasurer Klavohn stated that there should be three (3) quotes for purchase, but this request is from the same vendor previously used. No further comments.*

- **On a motion made by Obidowicz and seconded by Zelinski:**
“Approve the purchase of an EMS training mannequin from Bound Tree, in the amount of \$9,984.98, submitted by Ryan Klavohn.”

ROLL CALL:

Yea: 4 Brophy, Teppel, Obidowicz, Zelinski
Nay: 0
Abstain: 1 Klavohn
Absent: 2 Magruder, Valach

MOTION CARRIED

- ✓ *Sole source vendor.*
- ✓ *Only mannequin that will work with the Auto Pulse for training purposes.*

PUBLIC COMMENT:

- Chairman Brophy apologized for skipping the Public Comment section on the agenda.
- Mr. Dan Kerkstra wanted to let the board know that they are doing a fantastic job running these meetings on a quarterly basis. He applauds them for stepping up. Mr. Kerkstra also congratulated Ryan Klavohn and Gary Obidowicz on their re-election to the board.

ADJOURNMENT:

- **On a motion made by Zelinski and seconded by Obidowicz:
“Adjournment at 9:40 a.m.”**

ROLL CALL:

Yea: 5 Brophy, Klavohn, Teppel, Obidowicz, Zelinski

Nay: 0

Absent: 2 Magruder, Valach

MOTION CARRIED

Chris Brophy, Chairman

Date

Ryan Klavohn, Secretary/Treasurer

Date

Prepared by: Meghan Strimel

APPROVED AT THE 10/26/2020 REGULAR MEETING