

**Bolingbrook Foreign Fire Insurance Board
Regular Meeting Minutes
July 31, 2023**

**Bolingbrook Fire Station 5
1900 Rodeo Drive, Bolingbrook, IL**

CALL TO ORDER

Chair Brophy called the regular meeting of the Foreign Fire Insurance Board to order at 11:13 a.m.

ROLL CALL

Board Members Present: Chris Brophy, Chair
 Joe Valach, Vice-Chair
 Ryan Klavohn, Secretary/Treasurer
 Jeff LaJoie, Fire Chief
 Dave Zelinski, Trustee
 Gary Obidowicz, Trustee
 Michael J. Johnson, Trustee

Recording Secretary: Meghan Strimel

Public Present: Appendix A

PUBLIC COMMENT

None at this time.

ELECTION RESULTS

- ✓ Three (3) members ran for the two (2) open positions:
 - R. Klavohn 27 votes
 - G. Obidowicz 29 votes
 - A. Cruse 14 votes

- **On a motion made by VALACH and seconded by ZELINSKI:
“Appoint Chris Brophy as Chair.”**

ALL IN FAVOR. MOTION CARRIED.
- **On a motion made by OBIDOWICZ and seconded by KLAVOHN:
“Appoint Joe Valach as Vice-Chair.”**

ALL IN FAVOR. MOTION CARRIED.
- **On a motion made by OBIDOWICZ and seconded by LaJOIE:
“Appoint Ryan Klavohn as Secretary/Treasurer.”**

ALL IN FAVOR. MOTION CARRIED.

APPROVAL OF MINUTES

- **On a motion made by KLAVOHN and seconded by JOHNSON:**
“Approve the 1st Quarter minutes from January 23, 2023 as circulated.”
ALL IN FAVOR. MOTION CARRIED.
- **On A motion made by ZELINSKI and seconded by JOHNSON:**
“Approve the 2nd Quarter notes from April 24, 2023. There was no Quorum and no action taken.”
ALL IN FAVOR. MOTION CARRIED.

TREASURER’S REPORT

- ✓ Current balance as of 07.31.2023: \$193,199.43
- ✓ Tower allocation in the amount of: \$75,343.00
- ✓ Outstanding purchases from 2021 are complete. \$2,299.76 goes back into the fund.
- ✓ Available balance: \$115,556.67 (does not include 2021 balance)
- **On a motion made by OBIDOWICZ and seconded by VALACH:**
“Approve the Treasurer’s report as submitted.”

ROLL CALL:

YEA: 7 Brophy, Valach, Klavohn, LaJoie, Obidowicz, Zelinski, Johnson
NAY: 0
ABSENT: 0

MOTION CARRIED.

OLD BUSINESS

A. REVIEW OF SUBMISSIONS PROCESS / RULES AND REGULATIONS:

Valach and Zelinski are working on updating the Rules and Regulation. There are housekeeping items and some language to clean up. Brophy asked that the suggestion be incorporated into the document and submitted for reviewed and ratification at the October meeting.

NEW BUSINESS

A. REVIEW / APPROVE SUBMITTED REQUESTS:

1. Fitness Equipment, submitted by FF Stubblefield.
 - a. Looking into the needs of each station; to make all the fitness equipment uniform.
 - b. Running into an issue of limited supply of the rubber dumbbells.
 - c. Submit in a “lump sum” request or itemized request per station. Need to know items that are being purchased.
 - d. Will resubmit a request at future meeting.
- **BROPHY asked for a motion on the request. None voiced.**

2. Station Training Supplies, submitted by BC Butcher.
 - a. Smoke machines and mannequins were approved in the current budget; however the monies were reallocated to purchase thermal imaging cameras for training.
 - b. Smoke machine for each station. The machines have a three (3) year manufacture warranty. Village uses the same company, Master FX. Klavohn asked to have the company invoice Foreign Fire Insurance Board.
 - c. Requesting one (1) adult and one (1) child mannequin for each station and an additional three (3) mannequins that could be used for regular training such as dive training. Dummies Unlimited Inc.
 - d. Shipping price may increase due to weight of items.
- **On a motion made by JOHNSON and seconded by LaJOIE:**
“Approve the purchase of smoke machines and mannequins NTE \$19,000.00, submitted by BC Butcher.”

ROLL CALL:

YEA: 7 Brophy, Valach, Klavohn, LaJoie, Obidowicz, Zelinski, Johnson
NAY: 0
ABSENT: 0

MOTION CARRIED.

3. Plymovent System – Fire Station 5, submitted by BC Fagan.
 - a. Make Fire Station 5 consistent with all other stations.
 - b. Company will be able to reuse the exhaust equipment.
 - c. If paid in full, receive 3% discount. Needs to be paid prior to work being completed.
 - d. The encapsulated system (current) is not NFPA compliant.
 - e. Hastings Air Energy Control. Current vendor who maintains all other stations.
- **On a motion made by KLAVOHN and seconded by JOHNSON:**
“Approve the purchase of a Plymovent system for Fire Station 5, in the amount NTE \$33,000.00, submitted by BC Fagan.”

ROLL CALL:

YEA: 7 Brophy, Valach, Klavohn, LaJoie, Obidowicz, Zelinski, Johnson
NAY: 0
ABSENT: 0

MOTION CARRIED.

4. Olympus Camera for Investigators, submitted by Fire Inspector McGowan.
 - a. Request for (10) Olympus Tough TG6 camera – (5) for frontline vehicles; (5) for investigators.
 - b. Old cameras can be utilized for Pub Ed events.
 - c. Streamline the transfer of photos; Wi-Fi/Bluetooth; rechargeable; shock proof.
 - d. iPhone does not have the capabilities needed. Not working with iTunes as much.
 - e. 1-year warranty from manufacturer.

- On a motion made by **KLAVOHN** and seconded by **JOHNSON**:
 “Approve the purchase of (10) Olympus Tough TG6 Camera in the amount NTE \$5,200, submitted by Fire Inspector McGowan.”

ROLL CALL:

YEA: 7 Brophy, Valach, Klavohn, LaJoie, Obidowicz, Zelinski, Johnson
NAY: 0
ABSENT: 0

MOTION CARRIED.

NEXT MEETING

- On a motion made by **KLAVOHN** and seconded by **VALACH**:
 “Move the next regular meeting from October 23 to October 30, 2023 at 11:00 am.”

ALL IN FAVOR. MOTION CARRIED.

ADJOURNMENT

- On a motion made by **ZELINSKI** and seconded by **OBIDOWICZ**:
 “Adjournment at 11:39 pm.”

ALL IN FAVOR. MOTION CARRIED.

 Chris Brophy, Chair

 Date

APPROVED AT THE 10/30/2023 REGULAR MEETING

 Ryan Klavohn, Secretary/Treasurer

 Date

Prepared by: Meghan Strimel

Foreign Fire Insurance Board
Regular Quarterly Meeting

July 31, 2023

Public Present – Please Print

Name	Address
1. Dave Butcher	[REDACTED]
2. Nicole McGowan	[REDACTED]
3. Joe Ly	[REDACTED]
4. Tony Peloso	
5. Kevin Bramwell	
6. Jason Blatti	
7. Ben Stubblefield	
8. Tim Zabejka	
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