



- On a motion made by Vice Chairman Magruder and seconded by Secretary/Treasurer Klavohn:

“Approve the process for requesting purchases as amended.”

**MOTION CARRIED UNANIMOUSLY**

- *Requests for purchases up to \$500.00*
- *A field will be added on the fillable form for annual maintenance required and who it will be covered by.*
- *Highly suggested that requesting individual attend meeting when item is being discussed.*
- *Instructions to be sent to the membership on how to submit a request.*
- *Three (3) quotes should be obtained for requests.*
- *Requests should be sent to the Foreign Fire Tax Board email group.*

- On a motion made by Trustee Obidowicz and seconded by Vice Chairman Magruder:

“To discuss the adoption of new Rules and Regulations.”

**MOTION CARRIED UNANIMOUSLY**

- *Policies for membership to utilize the funds for training.*
- *Funds in addition to department sponsored training.*
- *Several Trustees had concerns regarding utilizing the funds for training purposes.*

- On a motion made by Vice Chairman Magruder and seconded by Trustee Valach:

“Table the suggested Rules and Regulations in regards to training.”

**MOTION CARRIED UNANIMOUSLY**

- *Trustee Peloso and Secretary/Treasurer Klavohn will work together to update the policy pertaining to training to address the concerns of the Board.*
- *Policy will be discussed at January 2018 meeting.*

**NEW BUSINESS:**

- On a motion made by PSD Ross and seconded by Trustee Peloso:

“Appoint Ken Teppel as the Village representative to the Board.”

**MOTION CARRIED UNANIMOUSLY**

- On a motion made by Vice Chairman Magruder and seconded by Trustee Obidowicz:

“Accept the resignation of PSD Tom Ross from the Board.”

**MOTION CARRIED UNANIMOUSLY**

- *Public Safety Director Ross is retiring from the Village effective 10/25/2017.*

- On a motion made by Secretary/Treasurer Klavohn and seconded by Trustee Peloso:  
“Discuss the accounting of funds.”

**MOTION CARRIED UNANIMOUSLY**

- *Establish a fund in a fully insured, interest bearing account, insured by the FDIC.*
- *Need to issue a bond to the Village for the funds received.*
- *Looked at banks in Bolingbrook – PNC and Harris banks.*
- *Spoke to Tara at IML – checks go out November 1 and funds are sent to the Village of Bolingbrook, Attention Mayor Claar.*
- *Discussion ensued regarding interest bearing accounts.*
- *Deputy Police Chief Teppel informed the board that the Police Department has a similar account with Federal funds they receive. He suggested speaking to the Finance Director and they could set up a separate, interest bearing account, like the one the Police Department has.*

- On a motion made by Secretary/Treasurer Klavohn and seconded by Trustee Peloso:  
“Open an account at Harris Bank in Bolingbrook.”

**MOTION CARRIED UNANIMOUSLY**

- *Chairman Brophy and Secretary/Treasurer Klavohn will meet with the Finance Director to set up an account with Harris Bank.*

- Chairman Brophy asked Deputy Police Chief Teppel if he has taken the Open Meetings Act training yet. Deputy Police Chief Teppel stated he will take the training.

ADJOURNMENT:

- On a motion made by Vice Chairman Magruder and seconded by Trustee Peloso:  
“Adjournment at 8:53 a.m.”

**MOTION CARRIED UNANIMOUSLY**

\_\_\_\_\_  
Chris Brophy, Chairman

\_\_\_\_\_  
Date

\_\_\_\_\_  
Ryan Klavohn, Secretary/Treasurer

\_\_\_\_\_  
Date

***APPROVED AT THE 01/22/2018 MEETING***

Prepared by: Meghan Strimel