

Bolingbrook Foreign Fire Insurance Board  
**Regular Meeting Minutes**  
**October 26, 2020**

**Bolingbrook Fire Administration**  
**375 W. Briarcliff Road**  
**Bolingbrook, IL 60440 / Webex Meeting**

*Pursuant to Governor Pritzker's Executive Order No. 20-44, this meeting is being video conferenced, with a physical presence at Fire Administration. The link for video conference was sent out with the agenda. This meeting is being recorded and all votes will be taken as a Roll Call.*

CALL TO ORDER:

Chairman Brophy called the regular meeting of the Foreign Fire Insurance Board to order at 11:07 a.m.

REPLACEMENT TRUSTEE:

Chairman Brophy stated pursuant to the Rules and Regulations of the Fund, one of the positions of the board is held by the Chief of the department. With PSD Teppel's retirement, Fire Chief Jeff LaJoie will resume the position on the board.

ROLL CALL:

Present:	Board Members:	Chris Brophy, Chairman Ryan Klavohn, Secretary/Treasurer Jeff LaJoie, Fire Chief Gary Obidowicz, Trustee Dave Zelinski, Trustee Joe Valach, Trustee
	Absent Members:	Jason Magruder, Vice-Chairman
	Public Present:	Attachment A

PUBLIC COMMENT:

None at this time.

APPROVAL OF MINUTES:

- **On a motion made by Zelinski and seconded by Obidowicz:**  
**“Approve the minutes of the 3<sup>rd</sup> quarter Regular meeting dated July 27, 2020 as circulated.”**

**ROLL CALL:**

**Yea: 6 Brophy, Klavohn, LaJoie, Obidowicz, Zelinski, Valach**

**Nay: 0**

**Absent: 1 Magruder**

**MOTION CARRIED**

TREASURER'S REPORT:

- Ending balance as of last meeting - \$87,339.00.
- Expenses paid for the since last meeting:
  - *Boundtree Medical (mannequin) - \$9,984.98 (3<sup>rd</sup> qtr.)*
  - *Amazon (flags) - \$479.88 (3<sup>rd</sup> qtr.)*
  - *Wall Shields Co. (remaining balance of station boards - \$1,975.00 (2<sup>nd</sup> qtr.)*
  - *Meghan Strimel (July Meeting Minutes) - \$75.00 (3<sup>rd</sup> qtr.)*
- No outstanding invoices.
- 2020 Tax Disbursement check was received on 10/20/2020 and deposited in the amount of \$122,965.47
- Balance as of 10/26/2020 - \$197,816.78.
  
- **On a motion made by LaJoie and seconded by Valach:**  
    **“Approve the Secretary/Treasurers report as presented.”**

**ROLL CALL:**

**Yea:           6       Brophy, Klavohn, LaJoie, Obidowicz, Zelinski, Valach**  
**Nay:           0**  
**Absent:       1       Magruder**  
**MOTION CARRIED**

OLD BUSINESS:

None at this time.

REQUESTS FOR REVIEW/APPROVAL:

- **On a motion made by Obidowicz and seconded by Zelinski:**  
    **“Approve the purchase of a Grip Hoist from Rescue Solutions in an amount Not to Exceed \$2,500.00, submitted by Dan Kerkstra.”**

**ROLL CALL:**

**Yea:           6       Brophy, Klavohn, LaJoie, Obidowicz, Zelinski, Valach**  
**Nay:           0**  
**Absent:       1       Magruder**  
**MOTION CARRIED**

- ✓ *Approved by BC Banda.*
- ✓ *Hoist recommended to be placed on frontline apparatus.*
- ✓ *Used to secure/stabilize heavyweight objects.*
- ✓ *Item is for use by all members.*
- ✓ *Inservice for training by TRT members.*

- **On a motion made by Obidowicz and seconded by Zelinski:**  
**“Approve the purchase of two (2) drones from WS Darley, in the amount of \$7,532.00, submitted by Ron Banda.”**

**ROLL CALL:**

**Yea: 6 Brophy, Klavohn, LaJoie, Obidowicz, Zelinski, Valach**

**Nay: 0**

**Absent: 1 Magruder**

**MOTION CARRIED**

- ✓ *Three (3) quotes obtained. 2 of 3 vendors out of state. WS Darley in state and offered training.*
- ✓ *Two (2) drones – (1) with a Zoom camera and (1) with a Thermal Imaging Camera. Cameras are not interchangeable.*
- ✓ *One (1) monitor – works with both drones.*
- ✓ *1-year factory warranty.*
- ✓ *No need for license to fly drone. The department will need a certificate of authorization to fly.*
- ✓ *Vendor will supply 4-hour training to the department to obtain certificate.*
- ✓ *Restrictions on how close to the airport the drone can get.*
- ✓ *Fire Department will maintain batteries and propellers for drones.*

- **On a motion made by Obidowicz and seconded by Valach:**  
**“Approve the purchase of 56 custom leather radio straps from Second Alarm Custom Leather, in the amount of \$7,075.00, submitted by Mark Patrick.”**

**ROLL CALL:**

**Yea: 1 Obidowicz**

**Nay: 5 Brophy, Klavohn, LaJoie, Zelinski, Valach**

**Absent: 1 Magruder**

**MOTION REJECTED**

- ✓ *Three (3) quotes obtained.*
- ✓ *Radio pouch compatible with department radios.*
- ✓ *Klavohn stated this was the 3<sup>rd</sup> request to purchase radio pouches/straps from the fund.*
- ✓ *LaJoie stated this was a “niche” purchase and does not benefit the department and not required.*
- ✓ *Brophy stated that even though 56 members stated they wanted the item; do they really need the item or just want the item because they were asked.*

**OTHER BUSINESS:**

- **2021 Meeting Schedule**
  - January 25, April 26, July 26 and October 25, 2021 at 11:00 am, Fire Station 5.
- **Open Meetings Act (OMA) training needs to be renewed by 10/30.** Please complete and scan a copy of your certificate in the folder on the server and email Sandy Clark a copy in the Clerk’s Office.

ADJOURNMENT:

- **On a motion made by Zelinski and seconded by Klavohn:  
“Adjournment at 11:52 a.m.”**

**ROLL CALL:**

**Yea: 6 Brophy, Klavohn, LaJoie, Obidowicz, Zelinski, Valach**

**Nay: 0**

**Absent: 1 Magruder**

**MOTION CARRIED**

\_\_\_\_\_  
Chris Brophy, Chairman

\_\_\_\_\_  
Date

\_\_\_\_\_  
Ryan Klavohn, Secretary/Treasurer

\_\_\_\_\_  
Date

Prepared by: Meghan Strimel

**APPROVED AT THE 01/25/2021 REGULAR MEETING**

Foreign Fire Insurance Board  
Regular Quarterly Meeting

10/24/20

**Public Present – Please Print**

	Name	Address
1.	Fagan	
2.	Patrick	
3.	Banda	
4.	Verkstra	
5.	Butcher	
6.	Mike Johnson	
7.	Teppel	
8.	Peloso	
9.		
10.		
11.		
12.		
13.		
14.		
15.		
16.		
17.		
18.		
19.		
20.		