

**Bolingbrook Foreign Fire Insurance Board  
Regular Meeting Minutes  
October 30, 2023**

**Bolingbrook Fire Station 5  
1900 Rodeo Drive, Bolingbrook, IL**

**CALL TO ORDER**

Chair Brophy called the regular meeting of the Foreign Fire Insurance Board to order at 11:00 a.m.

**ROLL CALL**

Board Members Present: Chris Brophy, Chair  
Joe Valach, Vice-Chair  
Jeff LaJoie, Fire Chief  
Gary Obidowicz, Trustee  
Dave Zelinski, Trustee  
Michael J. Johnson, Trustee

Absent Members: Ryan Klavohn, Secretary/Treasurer

Recording Secretary: Meghan Strimel

Public Present: Appendix A

**PUBLIC COMMENT**

None at this time.

**APPROVAL OF MINUTES**

- On a motion made by ZELINSKI and seconded by JOHNSON:  
“Approve the 3<sup>rd</sup> Quarter minutes from July 31, 2023 as circulated.”  
**ALL IN FAVOR. MOTION CARRIED.**

**TREASURER’S REPORT**

- ✓ As of 10/30/2023 the account balance is: \$303,759.87.
- ✓ There are no outstanding payments.
- ✓ 2023 deposit was made in the amount of \$165,599.42.
- ✓ Deducting “earmarked” monies for the potential training facility, leaves a balance of approximately \$233,000.00.

- **On a motion made by JOHNSON and seconded by ZELINSKI:**  
**“Approve the Treasurer’s report as submitted.”**

**ROLL CALL:**

**YEA: 6 Brophy, Valach, LaJoie, Obidowicz, Zelinski, Johnson**  
**NAY: 0**  
**ABSENT: 1 Klavohn**

**MOTION CARRIED.**

**OLD BUSINESS**

**A. REVIEW OF RULES AND REGULATIONS / SUBMISSIONS PROCESS:**

1. Rules and Regulations updates:
  - ✓ #8, Trustees & Elections, terms.
  - ✓ #15, Vice Chair as FOIA Officer.
  - ✓ #17, Surety Bond provided to the “board” and not “municipality”.

- **On a motion made by OBIDOWICZ and seconded by LaJOIE:**  
**“Accept the changes to the Rules and Regulations as amended.”**

**ROLL CALL:**

**YEA: 6 Brophy, Valach, LaJoie, Obidowicz, Zelinski, Johnson**  
**NAY: 0**  
**ABSENT: 1 Klavohn**

**MOTION CARRIED.**

2. Request for Funding Policy updates:
  - ✓ B – Request for Funding Form due 10 days preceding the next meeting.
  - ✓ B(d) – Three (3) “current” quotes.
  - ✓ C(2) & (3) – denial/appeals process.

- **On a motion made by ZELINSKI and seconded by VALACH:**  
**“Accept the changes to the Request for Funding Policy as amended.”**

**ROLL CALL:**

**YEA: 6 Brophy, Valach, LaJoie, Obidowicz, Zelinski, Johnson**  
**NAY: 0**  
**ABSENT: 1 Klavohn**

**NEW BUSINESS**

**A. IML Resolution:**

- ✓ Change in state law made it possible for 2% boards to collect the funds on their own or hire any company that they want. IML is the default collection agency.
  - ✓ IML has requested the board to name them as the fund's collector. In the resolution, there is a definition of the fee for the collection. In the past it has been 7%. In the resolution, it has been lowered to 5%.
  - ✓ As of now, there are no other agencies performing this collection.
  - ✓ Board can rescind resolution at any time.
- **On a motion made by ZELINSKI and seconded by JOHNSON:**  
**“Approve the resolution naming Illinois Municipal League to collect insurance fees on behalf of the Board for a 5% collection fee.”**

**ROLL CALL:**

**YEA: 6 Brophy, Valach, LaJoie, Obidowicz, Zelinski, Johnson**  
**NAY: 0**  
**ABSENT: 1 Klavohn**

**B. REVIEW / APPROVE SUBMITTED REQUESTS:**

1. Ballistic Vests, submitted by FF Lupo.
    - ✓ Withdrew request on 10/26/2023.
  2. Battery Operated Chainsaws, submitted by FF Magruder.
    - ✓ Replace current gas-powered saws on engines.
    - ✓ Not a budgeted item.
    - ✓ Less maintenance than gas-powered. Batteries will last (2) hours.
    - ✓ Engine 2, 3, 4 and 5 will receive one (1) chainsaw, two (2) batteries, and one (1) charger.
    - ✓ Department Tool Committee will replace batteries/blades/oil.
    - ✓ Two (2) year warranty. Working on an extended warranty for the fire service.
- **On a motion made by VALACH and seconded by ZELINSKI:**  
**“Approve the purchase of four (4) Husqvarna Battery Operated Saws through W.S. Darley, NTE \$8,000.00, submitted by FF Magruder.”**

**ROLL CALL:**

**YEA: 6 Brophy, Valach, LaJoie, Obidowicz, Zelinski, Johnson**  
**NAY: 0**  
**ABSENT: 1 Klavohn**

3. Thermal “Smart” Mannequin, submitted by BC Butcher.
  - ✓ Mannequin gives of a “heat signature” during training, making it visible on the TIC.
  - ✓ The demo has been used for several months with great feedback.
  - ✓ Includes covers and weighted vest.
  - ✓ Not sure on warranty, will check on that.
- **On a motion made by JOHNSON and seconded by VALACH:**  
 “Purchase the Thermal Smart Mannequin from Dinges Fire Company in the amount NTE \$6,800.00, submitted by BC Butcher.”

**ROLL CALL:**

**YEA: 6 Brophy, Valach, LaJoie, Obidowicz, Zelinski, Johnson**  
**NAY: 0**  
**ABSENT: 1 Klavohn**

**NEXT MEETING**

- **On a motion made by ZELINSKI and seconded by OBIDOWICZ:**  
 “Approve the 2024 meeting schedule and time change.”
  - ✓ 11:00 am to 10:00 am
  - ✓ January 22, April 22, July 22, October 28

**ROLL CALL:**

**YEA: 6 Brophy, Valach, LaJoie, Obidowicz, Zelinski, Johnson**  
**NAY: 0**  
**ABSENT: 1 Klavohn**

**ADJOURNMENT**

- **On a motion made by OBIDOWICZ and seconded by JOHNSON:**  
 “Adjournment at 11:33 pm.”

**ALL IN FAVOR. MOTION CARRIED.**

**APPROVED AT THE 01/22/2024 REGULAR MEETING**

\_\_\_\_\_  
 Chris Brophy, Chair

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Ryan Klavohn, Secretary/Treasurer

\_\_\_\_\_  
 Date

Prepared by: Meghan Strimel