

FINANCE COMMITTEE MEETING

June 3, 2021

Special Meeting

CALL TO ORDER:

Chairman Carpanzano made a motion to open the meeting at 5:01 p.m. Trustee Watts seconded. All in favor. Motion carried.

ROLL CALL:

Present:	Members:	Chairman Carpanzano Trustee Watts Trustee Doris Trustee Zarate Rosa Cojulun, Finance Director Cari Mertes, Assistant Finance Director
	Others:	James Farrell, Chief Information Officer

Absent: none

OLD BUSINESS:

✓ None

NEW BUSINESS:

Trustee Watts made a motion to approve the May 11, 2021 minutes, seconded by Trustee Doris. All in favor. Motion carried.

- ✓ James Farrell, Chief Information Officer (CIO) went over the Village's Microsoft Enterprise Agreement renewal.
 - Vendor is Heartland Business Systems
 - Last agreement 3 years \$59,000/yr renewed in 2018
 - 20% increase in licensing fee if not going to the cloud
 - Microsoft Office split licenses based on Microsoft Office Suite users and Microsoft Outlook only users
 - Past expiration, 90-day grace period
 - Migrating to Office 365
 - 20% increase in licensing fee if not going to the cloud
 - Monthly subscription: increase/decrease month to month
 - Trustee Watts asked for confirmation that this will be a one-year renewal. James indicated it is a one-year renewal.
 - Trustee Zarate asked if the prices will go up each year. James confirmed that prices will increase each year for inflation.

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Motion to approve the proposed Microsoft Enterprise Agreement renewal with Heartland Business Systems amount of \$5,291/month for one year and one-time annual fee of \$6,405.47 by Trustee Watts, seconded by Trustee Zarate. All in favor. Motion carried.

ADJOURNMENT:

Trustee Watts made a motion to adjourn the meeting at 5:18 p.m. Seconded by Trustee Zarate. All in favor. Motion carried.