

**Village of Bolingbrook  
Information Technology Commission  
Meeting Agenda**

August 17th, 2017 7:00 pm  
Village Hall Boardroom

- I. **Call to Order**
- II. **Pledge of Allegiance**
- III. **Roll call/Determination of a Quorum**
- IV. **Adoption of the Agenda**
- V. **Reading and Approval of the minutes from the last meeting**
- VI. **Reports of Officers**
- VII. **Unfinished Business**
  - a. Review preparations for the commission booth at the Village Jubilee.
    - i. Setup
    - ii. Staffing
    - iii. Discussion Points
      1. Website
      2. Mobile App
      3. Commission open seats
  - b. Committee structure to better organize work efforts
    - i. Each Committee Chair to present to the general commission the action plan to define the committee work objectives, organizational structure and activity scheduling.
      1. Content - Committee Chair Toni Greathouse
      2. Quality Assurance – Committee Chair Laurence Cooper
      3. Special Events – Dianna Walker
- VIII. **New Business**
  - a. IT Commission participation in the Village Parade scheduled for 09/10/17
- IX. **Announcements**
- X. **Good of the Order**
- XI. **Adjournment**