

**Village of Bolingbrook
Information Technology Commission
Meeting Agenda**

October 19, 2017 7:00 pm
Village Hall Board Conference Room

- I. **Call to Order**
- II. **Pledge of Allegiance**
- III. **Roll call/Determination of a Quorum**
- IV. **Adoption of the Agenda**
- V. **Reading and Approval of the minutes from the last meeting**
- VI. **Reports of Officers and Executive Committee**
 - a. Content Committee Chair Toni Greathouse
 - b. Quality Assurance Committee Chair Lawrence Cooper
 - c. Special Events Committee Chair Dianna Walker
- VII. **Unfinished Business**
 - a. Review and discuss the 2 minute elevator pitch for promoting the website and mobile app.
 - b. Review and discuss the Content Committee's proposed communication process for interacting with website users.
- VIII. **New Business**
 - a. Discuss commission goals and activity benchmarks for the balance of the fiscal year (The village fiscal year is May through April.)
- IX. **Announcements**
- X. **Good of the Order**
- XI. **Adjournment**