



# MINUTES

## Bolingbrook IT Commission

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*Date | time* 08-30-18 | 7:06 pm *Meeting called to order by* Jerry Gynac

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### In Attendance

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Commissioners Present: J. Gynac, A. Kapadia, B. Dennis, R. Stork, E. McIntyre, G. Arrington, K. Natschke, R. Stork, L. Anumalasetty, T. Washington

Commissioners Not Present: S. Walker, E. Laffoon, D. Walker, T. Fink, T. Greathouse

Guests: Steve Mertes

IT Liaison: James Farrell

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### Pledge of Allegiance

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The IT Commission rose and recited the Pledge of Allegiance.

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### Adoption of the Agenda

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The agenda was distributed and adopted by the IT commissioners present.

Minutes of the meeting were recorded by Commissioner A. Kapadia

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### Approval of Minutes

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The minutes were reviewed from the Aug 16<sup>th</sup> meeting and were approved.

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### Reports of Officers and Executive Committee

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Pathways parade Sept 9<sup>th</sup>.

Copywrite guidance for Video Streaming motion approved via email.

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### Content Committee – Gwen Arrington (Chair)

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VOBITC.org on track to go live in couple of weeks.

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### Advisory Committee – Toni Washington (Chair)

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Boxcast recording and indexing training to be conducted later in the month. Commissioner Washington to prepare a work instruction and educate other commissioners on the process.

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## Special Events Committee – Diana Walker (Chair)

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Preparing for the Pathways Parade Sept 9<sup>th</sup>.

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### Unfinished Business

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- Layout of the new VOBITC website by Commissioner Arrington
- Beautification Commission / Historical Commission website migration to Bolingbrook.com
- Pathways Parade Survey prep questions and parade float décor and table setup.

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### New Business

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- No new business.

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### Announcements

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None.

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### Good of the Order

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Business cards to be tabled for after the Parade.

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### Next Meeting

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Aug 20<sup>th</sup>. 7:06pm, Board Room

Motion to adjourn was made at 8:34 pm and was passed unanimously.