

Village of Bolingbrook IT Commission Meeting Minutes.

August 3rd. 2017

The meeting was opened at 7:10 pm.

The meeting was opened by Co-Chair Tom Fink.

The minutes of the meeting were recorded by Commissioner Kapadia.

Those in attendance were: T.Fink, R.Kapadia, T.Washington, T.Greathouse, E.Laffon, E.Laffon

Those that were excused: J.Gynac, S.Walker, L.Cooper

Village liaison to the commission:

James Farrell

Old Business:

We were in compliance with the posting of Meeting minutes and agenda on the IT Commission webpage under Bolingbrook.com

Content Committee Chair T.Greathouse briefed the commission on a new report to be made available in about 30days.

QA Committee (skipped)

Special Events Chair D.Walker (see under New Business)

Revision and Updating of existing IT Commission Manual was reviewed and voted on

Mission Statement, Guiding Principles, Our Ongoing Objective all APPROVED by commissioners' present.

By-Laws of the Information Technology Commission

Article I – V all APPROVED by commissioners' present.

New Business:

Events Committee Chair D.Walker presented information on vendors for T-Shirts, Tent, Table cloth.

T-Shirts have been ordered from the LockerRoom in Bolingbrook.

We have decided to go with Setup B of presentation of Tent, Banner and table cloth.

Jubilee is August 18, 19 and 20th. T.Washington and T.Greathouse will not be able to attend.

R.Kapadia will be working with PD.

A petty cash fund will be made available.

Annual Parade is on Sept 10th. 2017 Need to plan participation.

No further business was discussed. The meeting was adjourned at 7:47pm.