



# MINUTES

## Bolingbrook IT Commission

*Date | time* 08-2-18 | 7:00pm *Meeting called to order by* Jerry Gynac

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### In Attendance

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Commissioners Present: J. Gynac, , T. Fink, T. Greathouse, B. Dennis, R. Stork, E. McIntyre, T. Washington , , K. Natschke, R. Stork, E. Laffoon

Commissioners Not Present: A. Kapadia S. Walker, L. Anumalasetty, D. Walker, G. Arrington

Guests:

IT Liaison: James Farrell

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### Pledge of Allegiance

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The IT Commission rose and recited the Pledge of Allegiance.

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### Adoption of the Agenda

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The agenda was distributed and adopted by the IT commissioners present.

Minutes of the meeting were recorded by Commissioner T. Fink

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### Approval of Minutes

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The minutes were reviewed from the July 5th. meeting and were approved.

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### Reports of Officers and Executive Committee

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- Request Village for storage area of ITC event plastic totes: Totes will be placed in the village's data room
- The IT commissions meet with the Beatification to provide IT support, the process is ongoing.
- Business cards are ready and need to be formatted prior to going to the printers.
- The VOBITC website, Hostgator transition should be completed by August 15, 2018.
- Commissioner McIntyre gave a report on the copyright guidance for video streaming.

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### Content Committee – Gwen Arrington (Chair)

No reports

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### Advisory Committee – Toni Washington (Chair)

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A revised direction sheet on how to index BoxCast is still in development.

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## Special Events Committee – Diana Walker (Chair)

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No reports

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## Unfinished Business

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- Working with Dep. Mayor M. Lawler on social media policies.

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## New Business

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- BoxCast app for iOS and An

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## Announcements

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None.

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## Good of the Order

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- Discussion to enter a float in the parade was discussed.
- Discussion to build a Alexa Skills Database was discussed

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## Next Meeting

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Aug 16<sup>th</sup> 7:00pm, Board Room

Motion to adjourn was made at 8:15 pm and was passed unanimously.