

# MINUTES

## Bolingbrook IT Commission

*Date | time | 12/17/20 7:01 pm Meeting called to order by Jerry Gynac*

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### In Attendance

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Commissioners Present: M. Behrens, B. Dennis, J. Gynac, E. McIntyre, S. Mertes, K. Natschke, D. Walker, T. Washington

Commissioners Not Present: L. Anumalasetty, G. Arrington, A. Kapadia, E. Laffoon, R. Stork, S. Walker

Guests: H. Matos

IT Liaison Present:

IT Liaison Not Present: J. Farrell

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### Pledge of Allegiance

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The IT Commission rose and recited the Pledge of Allegiance.

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### Adoption of the Agenda

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The agenda was distributed to the IT commissioners present.

Minutes of the meeting were recorded by Commissioner E. McIntyre

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### Approval of Minutes

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The minutes were reviewed from the December 3rd meeting and approved.

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### Reports of Officers and Executive Committee

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A reminder that the final IT Commission meeting of December and the year on December 31st was cancelled. The next meeting will be January 7th 2021.

Carol Penning is retiring from her position as Village Clerk as of December 18th. An appropriate well-wish will be sent thanking her for her extraordinary service. The interim Village Clerk will be Marti Barton. We will try to reach out to her soon for an introduction.

Beginning next meeting, we need to start planning for the new fiscal year in April. The village's budget submission deadline is in March.

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### Content Committee – Gwen Arrington (Chair)

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SSL needs to be added to the vobitc.org website so that it becomes HTTPS

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### Advisory Committee – Toni Washington (Chair)

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The Boxcast 2021 Schedule has been created and will confirm with IT Liaison, James Farrell. Commissioner T. Washington shall record events for January.

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### Special Events Committee – Diana Walker (Chair)

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N/A

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### Unfinished Business

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Some of the first batch of finished documents are now available for general use. Continued to review development and testing progress. Clarification between teams for various details for open issues.

Mr. H. Matos and Commissioner B. Dennis have redesigned the Beautification Commission website. They will try to setup a meeting with Vice Chair Barb Parker.

Further concepts are still being developed for the Fountaindale Library Maker's Faire and further collaborations in the new year.

The document storage has been tabled and deferred until the next meeting.

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### New Business

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N/A

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### Announcements

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### Good of the Order

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### Next Meeting

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Motion to adjourn was made at 7:26 p.m. and was passed unanimously.