

Village of Bolingbrook IT Commission Meeting Minutes.

February 1st. 2018

The meeting was opened at 7:05 pm.

The meeting was opened by Chair Jerry Gynac.

The minutes of the meeting were recorded by Commissioner Kapadia.

Those in attendance were: J.Gynac, T. Fink, R.Kapadia, G.Arrington, E.Laffoon, M.Walker, R. Stork, K.Natschke

Those not in attendance: T. Washington, T. Greathouse, L. Cooper, S. Walker,

Village liaison to the commission:

James Farrell

Guests:

Lakshmi and Kamesh Anumalasetty, Brian A. Dennis

Old Business:

We were in compliance with the posting of Meeting minutes and agenda on the IT Commission webpage under Bolingbrook.com

Any meetings related to budget needs to be posted 48 hours in advance for the Public.

J.Gynac spoke to Village Attorney about Liability as a commission.

ITC is a voluntary organization however when during Village sponsored events ITC falls under Village Liability.

Village finance department has a process to submit receipts that should be followed to get reimbursed in a timely manner. Annual Commissions Budget is due Feb 9th. 2018 and has to be approved by the Mayor.

ITC needs a bigger room as we have more commissioners.

Reports of Officers and Executive Committee:

- a. Content Committee Chair Gwen Arrington – Index the January meeting. She will provide a process to make it easier for other commissioners to record and index future meetings. Gwen will be updating the vobitc.org site with pictures of STEM sponsorship winners.
- b. Quality Assurance Committee Chair Lawrence Cooper – No Report
- c. Special Events Committee Chair Dianna Walker – No Report

New Business:

Discuss the preliminary budget for 2018-2019. Will be presented to the Village by Feb. 9th. 2018.

Add other content for On Demand. Contact BCTV to streamline the recorded videos.

Use of mobile app to view the State of the Village.

New members to join the VoBITC.

Unfinished Business:

Commission Organization activity structure refined and was called for a vote and approved with majority.

Indexing of the Village Board meetings is a work in process. G. Arrington will be writing up a process.

Zoning and Planning meetings to be recorded along with Village of Bolingbrook Meetings.

We did have a quorum.

Announcements:

No further business was discussed. The meeting was adjourned at 8:20pm.