

# MINUTES

## Bolingbrook IT Commission

*Date | time | 01/07/21 7:05 pm Meeting called to order by Jerry Gynac*

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### In Attendance

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Commissioners Present: G. Arrington, M. Behrens, B. Dennis, J. Gynac, A. Kapadia, E. Laffoon, E. McIntyre, S. Mertes, K. Natschke, R. Stork, D. Walker

Commissioners Not Present: L. Anumalasetty, S. Walker, T. Washington

Guests: H. Matos

IT Liaison Present:

IT Liaison Not Present: J. Farrell

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### Pledge of Allegiance

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The IT Commission rose and recited the Pledge of Allegiance.

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### Adoption of the Agenda

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The agenda was distributed to the IT commissioners present.

Minutes of the meeting were recorded by Commissioner E. McIntyre

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### Approval of Minutes

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The minutes were reviewed from the December 17th meeting and approved.

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### Reports of Officers and Executive Committee

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N/A

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### Content Committee – Gwen Arrington (Chair)

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The events on vobitc.org website have been brought current.

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### Advisory Committee – Toni Washington (Chair)

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The IT Liaison, James Farrell has affirmed that the IT Commission should continue to record Boxcast in 2021. A finalized schedule will be sent to the Advisory Committee.

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### Special Events Committee – Diana Walker (Chair)

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N/A

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### Unfinished Business

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Some of the first batch of finished documents are now available for general use. Continued to review development and testing progress. Clarification between teams for various details for open issues.

Mr. H. Matos and Commissioner B. Dennis are making progress on the Beautification Commission website and reviewing the propagating draft template. A demonstration for the commission for feedback will be scheduled. Afterwards, they will present the final version to the Beautification Committee. Since Arbor Day (April 30th) is approaching once more, it would be practical to implement the update subsequently.

Preparations are underway to demonstrate the Raspberry Pi for the Fountaindale Library Maker's Faire. Need to coordinate with them to record the presentations as well.

A main Google account has been created for the commission. Before further work on any sites may proceed, requirement discovery shall occur.

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### New Business

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Began to review the upcoming events for the year that we participate in, as well as the initiatives and organizations that we want to lend support. We will also try to invite the new village administrators, Ken Teppel and Lucas Rickelman to upcoming meetings to introduce ourselves. Furthermore, the IT Commission will ask Joy Basil, the special advisor to the mayor, to be a guest to our next meeting.

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### Announcements

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### Good of the Order

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### Next Meeting

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Motion to adjourn was made at 7:50 p.m. and was passed unanimously.