

Village of Bolingbrook IT Commission Meeting Minutes.

July 20, 2017

The meeting was opened at 7:00 pm.

The meeting was opened by Commissioner Jerry Gynac.

The minutes of the meeting were recorded by Commissioner Kapadia.

Those in attendance were:

Commissioners:

Tom Fink (Chair)

Jerry Gynac

Anirudh (Rudy) Kapadia (Recorder)

Toni Washington

Toni Greathouse

Meredith Walker

Lawrence Cooper (07/18/2017)

Village liaison to the commission:

James Farrell

Guest:

Dominick Guida

Old Business:

Commission Chair Tom Fink Chair Term expired April 30th. 2017 He has accepted the Vice Chair position pending approval from the Hon. Mayor. (All Commissioners present voted YES)

Commissioners Jeff Kuhnle Vice Chair Term expired April 30th. 2017 And is no longer in Bolingbrook and we have been unable to make contact.

Jerry Gynac has been appointed the Chair of the IT Commission pending approval from the Hon. Mayor. (All Commissioners present voted YES)

Commissioner Gary O'Hara has resigned, Commissioner Charles Henry IV and Edward Phelps commission expired April 30th. 2017

We were in compliance with the posting of Meeting minutes and agenda on the IT Commission webpage under Bolingbrook.com

Commissioner attendance at the meeting did represent a quorum.

We implemented the partial Robert's Rules of Order.

James Farrell provided digital voice recorder for meeting notes.

We have 5 vacancies on the IT Commission. Need to recruit more members.

Reviewed roster.

Outdated Mission and Charter. Commissioner Jerry Gynac provided a draft of the revision.

Decided on Commission Chair, Vice Chair, Recorder and Three Subcommittees Content Chair (Toni Greathouse pending next meeting), Quality Assurance Chair (Lawrence Cooper pending next meeting) and Special Events Chair (Meredith Walker pending next meeting).

The commission needed a designated secretary to record and file meeting minutes in compliance with the guidelines of the OMA. Commissioner Kapadia volunteered that he was willing to take on that responsibility. Commissioner Kapadia to create a Commissioner Contact list and provide it to IT Dir. Of Village of Bolingbrook.

All commissioners present voted YES for the Three subcommittees.

IT Commission has been provided a \$1000 budget.

New Business:

All recommendations that came out of this meeting must be formally introduced and approved at the next meeting scheduled for 08/03/17.

STEM – GL2 New initiative program to be introduced and to be lead by the Bolingbrook IT Commission. Details to follow soon.

Annual Parade is on Sept 10th. 2017 Need to plan participation.

No further business was discussed.

The meeting was adjourned at 8:30 pm.