

# MINUTES

## Bolingbrook IT Commission

*Date | time | 06/17/21 7:02 pm Meeting called to order by Jerry Gynac*

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### In Attendance

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Commissioners Present: M. Behrens, B. Dennis, J. Gynac, E. Laffoon, H. Matos, E. McIntyre, S. Mertes, K. Natschke, R. Stork, D. Walker

Commissioners Not Present: L. Anumalasetty, G. Arrington, A. Kapadia, S. Walker, T. Washington

Guests:

IT Liaison Present:

IT Liaison Not Present: J. Farrell

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### Pledge of Allegiance

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The IT Commission rose and recited the Pledge of Allegiance.

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### Adoption of the Agenda

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The agenda was distributed to the IT commissioners present.

Minutes of the meeting were recorded by Commissioner E. McIntyre

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### Approval of Minutes

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The minutes were reviewed from the June 3rd, 2021 meeting and approved.

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### Reports of Officers and Executive Committee

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The commission has voted to continue Zoom meetings for the foreseeable future.

We will need to investigate if our tax exemption form can be updated, since it is over five years old and has former village officials' signatures.

Official shirt and nametag to be delivered to Commissioner H. Matos at the Village Picnic.

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### Content Committee – Gwen Arrington (Chair)

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In order to keep the Beatification Commission webpage current, it will be updated with its latest additional members soon.

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### Advisory Committee – Toni Washington (Chair)

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Began strategization to provide increased advice to the Village in Information Technology disciplines.

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### Special Events Committee – Diana Walker (Chair)

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Will inventory items in storage before the Village Picnic.

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### Unfinished Business

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Continued to report current development and testing progress of the Village Forms conversion. R. Ruiz moved the first batch release of PDFs into production last week.

The Village Picnic will take place on Sunday June 29th at 12:00 P.M. We finalized availability for volunteering for time slots. Also, all other preparations and itineraires were settled.

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### New Business

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N/A

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### Announcements

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N/A

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### Good of the Order

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Stay safe and healthy.

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### Next Meeting

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Motion to adjourn was made at 7:55 p.m. and was passed unanimously.