

MINUTES

Bolingbrook IT Commission

Date | time | 03/04/21 7:01 pm Meeting called to order by Jerry Gynac

In Attendance

Commissioners Present: L. Anumalasetty, G. Arrington, M. Behrens, B. Dennis, J. Gynac, E. Laffoon, H. Matos, E. McIntyre, S. Mertes, R. Stork, D. Walker, T. Washington

Commissioners Not Present: A. Kapadia, K. Natschke, S. Walker

Guests:

IT Liaison Present: J. Farrell

IT Liaison Not Present:

Pledge of Allegiance

The IT Commission rose and recited the Pledge of Allegiance.

Adoption of the Agenda

The agenda was distributed to the IT commissioners present.

Minutes of the meeting were recorded by Commissioner E. McIntyre

Approval of Minutes

The minutes were reviewed from the February 18th, 2021 meeting and approved.

Reports of Officers and Executive Committee

Commissioner H. Matos was appointed to the IT Commission on February 23rd. All remaining commissioners may go in person to the Village Board Meeting for their swearing in or coordinate to receive their certificate. Everyone will be scheduled to be completed before the end of April starting the next Village Board Meeting.

As the vaccine continues to be distributed, this will allow some return of pre-Covid-19 activities. Please remember and be ready to safely participate in these events.

Need a member to confirm that the reclaimed monitors still function and find economic stands that appropriately support them. Their intended use would ideally be for future STEM events. It might be advisable to budget their acquisition as thriftily as possible for the next fiscal year.

Content Committee – Gwen Arrington (Chair)

N/A

Advisory Committee – Toni Washington (Chair)

Reviewed the annual Boxcast schedule. Appropriate changes were made according to personal commitments. Furthermore, Commissioner T. Washington gave a brief overview of the Boxcast dashboard and the recording process.

Special Events Committee – Diana Walker (Chair)

Lacking email contacts for BCTV, so it's difficult to contact them. To proceed, Commissioner D. Walker will reach out to Dave Tomsy at dtomsy@bolingbrook.com.

Unfinished Business

Continued to review development and testing progress of the Village Forms conversion. As the Village begins its own effort in earnest to digitize these forms, we will coordinate with James to review and reprioritize outstanding forms that no longer need conversion or need attention sooner.

Commissioner J. Gynac reviewed the current Beautification Commission website with the Vice Chair, Barb Parker. Minor changes will be required for the Arbor Day contest to ensure it's current. She was also excited for the new version and would like a demonstration before the first week of April. Commissioner H. Matos and Commissioner B. Dennis will confer between themselves for finalizations, then they will submit potential gathering times.

The hardware demonstration for the Raspberry Pi for the Fountaindale Library Maker's Faire was recorded at Studio 300 this past Saturday, February 27th. The software facet is still being composed. The exhibit itself will open on March 8th.

Continued to refine our support model, the breadth of the scope, and the timeline for the chat-bot support as well as quality assurance of the village website.

New Business

Discussed the Blackmagic Design ATEM Mini Pro, which is similar to the TriCaster technology previously reviewed. With uncertainty in the fiscal budget and impending village elections, not truly confident that it's feasible pursuit.

Announcements

Good of the Order

Next Meeting

Motion to adjourn was made at 8:11 p.m. and was passed unanimously.