

# MINUTES

## Bolingbrook IT Commission

*Date | time | 03/18/21 7:08 pm Meeting called to order by Jerry Gynac*

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### In Attendance

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Commissioners Present: M. Behrens, J. Gynac, E. Laffoon, H. Matos, E. McIntyre, S. Mertes, R. Stork, D. Walker

Commissioners Not Present: L. Anumalasetty, G. Arrington, B. Dennis, A. Kapadia, K. Natschke, S. Walker, T. Washington

Guests:

IT Liaison Present:

IT Liaison Not Present: J. Farrell

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### Pledge of Allegiance

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The IT Commission rose and recited the Pledge of Allegiance.

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### Adoption of the Agenda

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The agenda was distributed to the IT commissioners present.

Minutes of the meeting were recorded by Commissioner E. McIntyre

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### Approval of Minutes

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The minutes were reviewed from the March 4th, 2021 meeting and approved.

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### Reports of Officers and Executive Committee

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Commissioner S. Mertes was reappointed to the IT Commission on March 9th. All remaining commissioners must go in person to the Village Board Meeting for their swearing in according to the current administration. Everyone will be scheduled to be completed before the end of April starting the next Village Board Meeting so that there are no vacancies needed to be filled by the mayor.

The Raspberry Pi demonstration for the Fountaindale Library has been uploaded and was well received. In the near future, Jeffrey Fisher will be retiring. We will need to build a relationship with a new outreach liaison as the commission continues to work with the library.

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### Content Committee – Gwen Arrington (Chair)

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N/A

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## Advisory Committee – Toni Washington (Chair)

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N/A

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## Special Events Committee – Diana Walker (Chair)

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Will continue to send emails to contact other commissions regarding the Village Picnic.

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## Unfinished Business

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Continued to review development and testing progress of the Village Forms conversion. Substantive progress has slowed, which is not ideal. More movement is needed to pace our milestones. Also, a review will be performed that transmission process revisions are in place with R. Ruiz and Commissioner T. Washington.

The new Beautification Commission website iteration is now live. HostGator notified us of technical difficulties on their end which necessitated the early deployment. It now utilizes pdfs which will only need to be updated regularly in the future to minimize future maintenance.

Continued the to consider the applications of the Blackmagic Design ATEM Mini Pro. Reviewed the specifications and documentation. Prevailing option would allow the IT Commission to record and broadcast independent of Fountaindale Library or BCTV.

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## New Business

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We reviewed and approved the line items in the 2021-2022 Fiscal Year budget request submitted to the village. No changes were necessary at this junction.

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## Announcements

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## Good of the Order

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## Next Meeting

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Motion to adjourn was made at 7:47 p.m. and was passed unanimously.