

# MINUTES

## Bolingbrook IT Commission

*Date | time | 05/07/20 7:05 pm Meeting called to order by Jerry Gynac*

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### In Attendance

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Commissioners Present: L. Anumalasetty, G. Arrington, B. Dennis, J. Gynac, A. Kapadia, E. Laffoon, E. McIntyre, S. Mertes, K. Natschke, R. Stork, D. Walker, T. Washington

Commissioners Not Present: M. Behrens, S. Walker

Guests:

IT Liaison:

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### Pledge of Allegiance

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The IT Commission rose and recited the Pledge of Allegiance.

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### Adoption of the Agenda

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The agenda was distributed to the IT commissioners present.

Minutes of the meeting were recorded by Commissioner E. McIntyre

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### Approval of Minutes

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The minutes were reviewed from the May 7th meeting and approved

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### Reports of Officers and Executive Committee

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James Farrell has updated the village commission page to notify the public that we are meeting on our regular schedule via video conferencing.

An offer was extended to render the PDF forms that the village uses from PDF forms into a digital fillable form. A third party company is currently developing these, but if they are not satisfactory, the IT Commission will be considered.

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### Content Committee – Gwen Arrington (Chair)

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The other commissioners have been asked to become further accustomed with the current website editor for the IT Commission website.

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### Advisory Committee – Toni Washington (Chair)

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Boxcast has been largely managed by James Farrell at this time. He has been unavailable, we have decided to wait for later reopening phases to reach out and resume normal functions.

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### Special Events Committee – Diana Walker (Chair)

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The status of village picnic is still unknown. However, similar and larger summer events have been canceled in the area.

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### Unfinished Business

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Committee chairs have been finalized for a new annual term as well as the members of the committees. A definitive draft has been distributed via email of the rosters.

The IT Commission has unanimously voted to not participate in the village picnic this year, if it is still happening.

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### New Business

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The commission is considering a social media presence to better communicate with residents. At this time, we have approved a pilot to reserve all options on Facebook to prevent cybersquatting. Commissioner S. Mertes with the assistance of commissioners G. Arrington and D. Walker will plan a timeline to create a prototype.

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### Announcements

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### Good of the Order

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### Next Meeting

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Motion to adjourn was made at 7:58 p.m. and was passed unanimously.