



MINUTES

Bolingbrook IT Commission

Date | time 10-18-18 | 7:04pm Meeting called to order by Jerry Gynac

In Attendance

Commissioners Present: A. Kapadia, B. Dennis, R. Stork, K. Natschke, L. Anumalasetty, T. Washington, D. Walker, E. McIntyre, T. Greathouse, J. Gynac, G. Arrington, S. Mertes

Commissioners Not Present: S. Walker, E. Laffoon, T. Fink

Guests:

IT Liaison: James Farrell

Pledge of Allegiance

The IT Commission rose and recited the Pledge of Allegiance.

Adoption of the Agenda

The agenda was distributed and adopted by the IT commissioners present.

Minutes of the meeting were recorded by Commissioner A. Kapadia

Approval of Minutes

The minutes were reviewed from the October 4th. meeting and were approved.

Reports of Officers and Executive Committee

Steve Mertes was sworn in as IT Commissioner Tuesday October 9th. 2018.

Beautification Commission to work with IT Commission on Website template and draft.

Content Committee – Gwen Arrington (Chair)

Commissioner Arrington working on commission website. Commissioner J. Gynac to provide commissioner pictures for the new website. The new website to be build using WordPress.

Advisory Committee – Toni Washington (Chair)

Advisory Services- In Progress; Boxcast assignment updates

* Accomplishments-Committee members have uploaded all September Village Board and Planning meetings from the BCTV. October 9th Board uploaded as well.

* Next Steps: October uploads for Village and Planning meetings.

* Issues: none

Special Events Committee – Diana Walker (Chair)

IT Director J. Farrell to provide some room in the data center for storage.

Escape Room November 15th.

Unfinished Business

- Layout of the new VOBITC website by Commissioner Arrington using WordPress
- Alexa training to be pushed out to next meeting.

New Business

- Commissioners to provide scope, approach and timeline for Mobile App. ITC to appoint a liaison to communicate with App developer. Commissioner L. Anumalasetty to spearhead the project with assistance from Commissioners T. Greathouse, D. Walker and B. Dennis
- ITC to provide info on static content for Bolingbrook Mobile App.
- Website liaison, Commissioner J. Gynac to spearhead this project with assistance from Commissioners B. Dennis, G. Arrington, S. Mertes and A. Kapadia
- Cyber Security Month workshop 1st. Qtr 2019 (STEM event at Independence Elementary School)
- Planning for Commission Village, Village Picnic and annual parade participation (Jan 2019)
- IT Dir. J. Farrell advised ITC on creating a “think tank” for future IT related projects for the Village.
- J.Farrell working on Clow International Airport website using WordPress.

Announcements

New website design for www.bolingbrook.com would take about 2-3 months.

Operation Christmas website to be created to make it end user friendly for Registration, static content, volunteers etc.

Good of the Order

Research getting BCTV channel on Roku and Apple TV.

Next Meeting

Motion to adjourn was made at 8:15 pm and was passed unanimously.