

# MINUTES

## Bolingbrook IT Commission

*Date | time | 10/29/20 7:03 pm Meeting called to order by Jerry Gynac*

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### In Attendance

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Commissioners Present: L. Anumalasetty, G. Arrington, M. Behrens, B. Dennis, J. Gynac, E. Laffoon, H. Matos, E. McIntyre, S. Mertes, K. Natschke, R. Stork, D. Walker

Commissioners Not Present: A. Kapadia, S. Walker, T. Washington

Guests:

IT Liaison Present:

IT Liaison Not Present: J. Farrell

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### Pledge of Allegiance

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The IT Commission rose and recited the Pledge of Allegiance.

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### Adoption of the Agenda

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The agenda was distributed to the IT commissioners present.

Minutes of the meeting were recorded by Commissioner E. McIntyre

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### Approval of Minutes

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The minutes were reviewed from the October 15th meeting and approved.

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### Reports of Officers and Executive Committee

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Numerous attempts to communicate with IT Liaison, James Farrell, have not been reciprocated regarding outstanding Committee issues such as a new Zoom account or Adobe licenses.

The final webinar collaboration (Entry Level Opportunities for IT) last Thursday with the Fountaindale Library had light attendance but already rapidly gaining views after being posted on YouTube.

While several terms of commissioners have expired, they are willing to still serve, therefore their tenure is still valid until the village can reappoint them. However, Commissioner E. Laffoon would like to retire but will defer in expectation of a replacement.

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### Content Committee – Gwen Arrington (Chair)

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New links and video will be added shortly on the VOITBC website to the newest Fountaindale Library Seminar. Commissioner photos are being added as well. The FTP had a hiccup, and it should be resolved soon.

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## Advisory Committee – Toni Washington (Chair)

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N/A

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## Special Events Committee – Diana Walker (Chair)

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Determined the dimensions and number of stickers for storage.

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## Unfinished Business

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Testing is under way for the Executive Department PDFs. When starting to develop a new document, recheck the village website as some have been updated and are no longer in need of adjustments.

All the nine commissioners resubmitted their Open Meetings Act training to the village. In the future, to prevent a similar incident, while decreasing anxiety and response time, the remaining commissioners shall also submit their certification to Commissioner J. Gynac for recordkeeping.

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## New Business

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After checking with the Fountaindale Library, March would be the first opportunity to collaborate once more. We are interested in participating in the maker event. The Raspberry Pi demo would be our submission. We also are considering planning the full year in advance targeting a partnership project per quarter. Additional feedback will be obtained from library concerning deadlines and formats.

The Beautification Commission subdomain on the VOITBC website is still displaying the Arbor Day contest. They have not given us any new content to update the pages, so it appears unmaintained. Commissioner H. Matos will work on a redesign that will no rely on events or content. Once completed, we will demonstrate it to the Beautification Commission for approval.

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## Announcements

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## Good of the Order

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## Next Meeting

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Motion to adjourn was made at 7:56 p.m. and was passed unanimously.