

MINUTES

Bolingbrook IT Commission

Date | time | 09/02/21 7:04 pm Meeting called to order by Jerry Gynac

In Attendance

Commissioners Present: G. Arrington, M. Behrens, B. Dennis, J. Gynac, A. Kapadia, E. Laffoon, H. Matos, E. McIntyre, S. Mertes, K. Natschke, R. Stork, D. Walker, T. Washington

Commissioners Not Present: L. Anumalasetty, S. Walker

Guests:

IT Liaison Present:

IT Liaison Not Present: J. Farrell

Pledge of Allegiance

The IT Commission rose and recited the Pledge of Allegiance.

Adoption of the Agenda

The agenda was distributed to the IT commissioners present.

Minutes of the meeting were recorded by Commissioner E. McIntyre

Approval of Minutes

The minutes were reviewed from the August 19th, 2021 meeting and approved.

Reports of Officers and Executive Committee

The last batch Converted PDF forms delivered to R. Ruiz has not been moved to production. Sent follow-up email, but no response.

A meeting with the Mayor to be scheduled after Labor Day for wide ranging discussion.

Test emails to be sent to village help desk email to assess its security protocols.

Content Committee – Gwen Arrington (Chair)

N/A

Advisory Committee – Toni Washington (Chair)

N/A

Special Events Committee – Diana Walker (Chair)

Need to refine a contact list for village picnic coordination email from all committee contacts that were obtained.

Unfinished Business

The service hours tracking input form was updated based on the last round of feedback from commissioners. It was demonstrated again with the incorporated changes. It can be deployed into the shared IT Commission's Google account.

For the Pathways Parade, Commissioner G.Arrington is lending her vehicle for use and decoration. The theme of the event is the "Roaring Twenties." The scavenger questionnaire has been written. It was reviewed and we provided comments. It will be tested and finalized by next week. The contest will continue until the end of September and the Mayor has agreed to draw prize winners in an October village board meeting.

New Business

N/A

Announcements

Robotic parts list for raspberry pi interface forthcoming.

Good of the Order

Stay safe and healthy.

Next Meeting

Motion to adjourn was made at 8:38 p.m. and was passed unanimously.