IT COMMISSION MINUTES
Thursday - November 1, 2018

CALL TO ORDER: 7:02pm 7:02pm - Thursday, November 1, 2018

ROLL CALL: Gwen, Jerry, Karl, Steve, Lakshimi, Toni Greathouse, Elden, Eric, Brian, Sean
Excused: Toni Washington, Anirudh Kapadia, Diana Walker

ADOPTION OF AGENDA: Motion by Elden, Seconded by Eric
READING & APPROVAL of MINUTES: Motion by Elden, Seconded by Brian

REPORT OF OFFICERS:
Chairman (Jerry)
1. Tom Fink stepping down retiring from IT Commission.
    a. ***Side discussion:*** To receive a plaque for service. Elden suggested Esther be issued a Certificate of Appreciation. Ron asked that a recognition clause be added to the By-Laws for future.
2. Spoke with Matthew Hartman (Assistant Attorney General for the State of Illinois) to clarify statewide meeting guidelines. For 15-members a quorum = 8 people. Majority is 5. Meeting with five or more people to discuss Village business must be made public and be posted anything under 5 people there is no compliance issue.
3. We must be careful to articulate the difference between a Commission and a Committee. For a Committee of 5 a quorum = 3 people. From now on will use the term working groups or teams. The verbiage will be recorded & reflected on Meeting Agenda as "Team Lead" not Committee Chair.
4. Website for Beautification Commission (Jerry & Brian are leads) in process, draft being sent to James (needs an outline).
5. Escape Room Event tabled until Diana can address the subject.

Content Team Lead (Gwen)
1. Pics upload ready to flip from Go Daddy to Host Gator will take 7 days for the switch to be effective on vobitc.

UNFINISHED BUSINESS:
Mobile App (Lakshimi)
- Reviewed the mobile app
- New to update information
- Not supported on Apple Phones
- Too many options/need to consolidate & streamline categories
    - For example About & Calendar & News
    - Can we use videos created for Bolingbrook.com on App?
    - Must keep Requests (very important)
        - Streetlight
        - Mailbox Knockdown

ADJOURN: 7:50pm Motion by Elden & Seconded by Eric