



## Village of Bolingbrook CODE ENFORCEMENT DIVISION

### GUIDE/CHECKLIST: RENTAL INSPECTIONS



- Check **Plumbing**; for leaks & proper hook up
- Check **Electrical**; test outlets for proper hook up
- Check **windows**;
  - . rotting wood
  - . screens (torn/missing)
  - . broken windows
  - . open and close properly
- Check **doors**;
  - . open & close properly
  - . proper hardware
  - . seals properly
  - . closet doors on track
- Check **floors**;
  - . broken/missing tiles
  - . rug stains or tears
  - . soft or rotting flooring
  - . loose/broken stairs
- Test **smoke detectors**, to make sure they are working on each level
- **Carbon Monoxide detectors** should be installed within 15"ft of ALL Sleeping areas
- Test **handrails** for;
  - . proper installation
  - . missing/broken
- Check back of house for
  - . Vacant Cable hook-up terminations/holes
  - . Dryer Vent covers
  - . A/C Shut off/Hook up
  - . Deck | Patio in ill-repair
- Check **fuse box**
  - . Double up on circuits
  - . Proper Labeling of circuit breakers
  - . Any other visible problems