



# Bolingbrook

## Police Department

### REQUEST/AGREEMENT FOR LIVE TRAP

I, the undersigned, request a "Live Animal Trap" from the Bolingbrook Animal Control Department to aid in the removal of unwanted nuisance animals living on my property. Traps will not be given out to set for wildlife passing through on property. I authorize the Bolingbrook Animal Control Department, or designated representative, to enter onto my property to remove the trapped/nuisance animal without my being present. I further agree to follow, without deviation, the rules set forth (see below) by the Bolingbrook Animal Control Department for the safe and effective use of the live animal trap. I understand that failing to honor this agreement will result in the removal of the trap and the denial of its future use.

Roger C. Claar  
Mayor

I understand that the following regulations apply for my use of this trap:

1. The undersigned agrees to operate the trap on his/her property only, and for a period of time not to exceed (5) days from the date the trap is set. The resident understands he/she will supply the necessary bait for the live trap.
2. I agree to notify the Animal Control Department as soon as I find an animal has been caught in the trap, with an understanding that any animal captured will be handled humanely and released or otherwise disposed of by human euthanasia..
3. I further understand that such a request may be denied depending on need elsewhere and effectiveness when previously set. However, Bolingbrook Animal Control reserves the right to pick up traps earlier than 5 days, if emergency situations arise. In such a situation, the trap will be returned if the request is made again.
4. The Bolingbrook Animal Control Department will not respond to animal in a trap call after 4 p.m. Monday through Thursday. Animals trapped after 4 p.m. will be picked up the next day. It is also understood that the trap needs to be shut down by 4 p.m. Friday and not reset until late Sunday afternoon. Bolingbrook Animal Control Department does not work animal in a trap calls Friday through Sunday. I agree to shut down the trap by 4 p.m. the day before the holiday and not reset it until next normal business day.
5. The undersigned understands that he/she will be billed for any damages which may occur to the trap, causing it to be interoperable while in his/her possession. Such damages do not include damages caused by the animal while in the trap; the undersigned agrees to pay the full purchase price for the replacement of the trap.



375 W. Briarcliff Road  
Bolingbrook, IL 60440  
(630) 226-8600

**ANIMAL TO BE TRAPPED:** \_\_\_\_\_

**NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**PHONE:** \_\_\_\_\_ **Email:** \_\_\_\_\_

I understand and will comply with the terms of this agreement.

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

<b>OFFICE USE ONLY</b>	<b>DATE SET:</b>	<b>TRAP NUMBER:</b>
	<b>OFC. #</b>	<b>CLOSED DATE:</b>
	<b>LB #</b>	



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### WILDLIFE TRAPPING INSTRUCTIONS

Roger C. Claar  
Mayor

**CAUTION:** Trapping during different degrees of temperature requires special care. If the trap is set outdoors, choose a shaded location on hot days, and a sheltered one on cold days. If the trap is set outdoors check the trap frequently, as inadequate ventilation on hot days will kill a trapped animal in less than one hour.

Unless the animal is severely injuring itself from tearing or chewing at the trap, it will be fine if left overnight in the trap. However, if you feel that you should move the trap to a sheltered place, remember to wear **HEAVY GLOVES** and use the **HANDLE** on the top of the trap.

**NEVER.....attempt to release the animal yourself, as injury to yourself or the animal may result.**

**TO RESET THE TRAP:** Place the trap before you and push the safety door back, then raise the complete door unit up against the top of the trap. Locate the long trip rod (attach to the trip plate) and the trigger hook (attach to the trip rod near the top of the door). Pull the trap rod to move trigger hook forward so the small roller on the door rests on the trigger hook.

**BAITING THE TRAP:** Successful live trapping depends largely on the bait. We have found most baits needed are in the average home. We have been very successful with the baits listed on the chart below. The bait should be put into a small disposable dish and placed in the back end of the trap so the animal cannot reach in and pull out food.

#### ANIMAL TO BE TRAPPED

#### BAIT WITH

Cat	cat food, tuna, meat
Chipmunk	peanut butter, nuts, bread
Opossum	fresh vegetables, apples
Skunk	sardines, tuna, cat food
Raccoon	sardines, tuna, cat food
Squirrel	peanut butter, bread, nuts
Woodchuck	fresh vegetables, corn, carrots

#### ANIMAL CONTROL HOURS:

Monday-Friday 9:00-8:00  
 Saturday 8:00-4:30  
 Closed Sunday

#### ANIMAL CONTROL PHONE NUMBER: TO REPORT AN ANIMAL IN THE TRAP

(630) 226-8500  
 (Police Dispatch)

(630) 226-8670



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Mayor

### PLEASE FOLLOW THE GUIDELINES LISTED BELOW:

1. Traps must only be set Sunday thru Thursday.  
**(DO NOT SET TRAP FRIDAY AND SATURDAY)**
2. **Make sure you are using a 36" X 36" plywood board**, to stand in front of trap like a shield, thus protecting the Animal Control Officer from getting sprayed by a skunk.
3. Trap should be set around dusk, or when it starts to get dark out.
4. Traps should be placed on a solid surface: deck, concrete, asphalt or another board. Placing trap on lawn, dirt, or rock bed, will allow the animals to dig and cause damage to these areas, as well as bringing dirt and rock into the trap, making removal of the trap more difficult for the Animal Control Officer.
5. Check trap by 9 am every day and **call (630) 226-8670 to report an animal in the trap.**
6. Close trap in the morning if nothing was caught. Reset again in the evening using fresh bait.
7. Once the animal is removed the problem area must be repaired to prevent other animals from moving in.

### FAILURE TO COMPLY WITH THESE RULES MAY RESULT IN FORFEITURE OF TRAP USE.



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